



SCRUTINY BOARD (SUSTAINABLE ECONOMY AND CULTURE)

Meeting to be held in Civic Hall, Leeds, LS1 1UR on
Tuesday, 18th March, 2014 at 10.00 am

(A pre-meeting will take place for ALL Members of the Board at 9.30 a.m.)

MEMBERSHIP

Councillors

- M Rafique (Chair) - Chapel Allerton;
D Cohen - Alwoodley;
M Lyons - Temple Newsam;
P Wadsworth - Guiseley and Rawdon;
R Harington - Gipton and Harehills;
M Ingham - Burmantofts and Richmond Hill;
J McKenna - Armley;
J Chapman - Weetwood;
A Castle - Harewood;
D Coupar - Cross Gates and Whinmoor;
A Khan - Burmantofts and Richmond Hill;
J Marjoram - Calverley and Farsley;

Please note: Certain or all items on this agenda may be recorded.

Agenda compiled by:
Guy Close
Governance Services
Civic Hall
LEEDS LS1 1UR
Tel: 39 50878

Principal Scrutiny Advisor:
Kate Arscott
Tel: 24 74189

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p>No exempt items have been identified on this agenda.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES</p> <p>To receive any apologies for absence and notification of substitutes.</p>	
6			<p>MINUTES - 18 FEBRUARY 2014</p> <p>To confirm as a correct record the minutes of the meeting held on 18 February 2014</p>	1 - 6
7			<p>REQUEST FOR SCRUTINY</p> <p>To consider a request for Scrutiny from the 20's Plenty for Us campaign group</p>	7 - 34
8			<p>SCRUTINY INQUIRY - THE ROLE OF THE LEEDS LET'S GET ACTIVE SCHEME IN PROMOTING PUBLIC HEALTH</p> <p>To consider evidence as the second session of the Board's inquiry on the role of the Leeds Let's Get Active scheme in promoting public health</p>	35 - 52
9			<p>QUARTER 3 PERFORMANCE REPORT</p> <p>To consider performance information for services within the Board's portfolio</p>	53 - 60

Item No	Ward/Equal Opportunities	Item Not Open		Page No
10			<p>RECOMMENDATION TRACKING</p> <p>To consider progress in implementing the recommendations from previous Scrutiny inquiries</p>	61 - 80
11			<p>WORK SCHEDULE</p> <p>To consider the Board's work schedule for the remainder of the municipal year</p>	81 - 104
12			<p>DATE AND TIME OF NEXT MEETING</p> <p>Tuesday 1 April 2014 at 10.00am (pre-meeting for all Board Members at 9.30am)</p> <p>THIRD PARTY RECORDING</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties– code of practice</p> <ul style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	

Agenda Item 6

SCRUTINY BOARD (SUSTAINABLE ECONOMY AND CULTURE)

TUESDAY, 18TH FEBRUARY, 2014

PRESENT: Councillor M Rafique in the Chair

Councillors M Lyons, R Harington,
M Ingham, J McKenna, J Chapman,
A Castle, D Coupar, A Khan and
G Wilkinson

81 **Late Items**

There were no formal late items of business to consider. However the Chair agreed to accept the following item as supplementary information:

- Minutes of the joint meeting of the Housing and Regeneration and Sustainable Economy and Culture Scrutiny Boards held on 4 February 2014 (agenda item 6) (Minute 84 refers)

82 **Declaration of Disclosable Pecuniary Interests**

There were no disclosable pecuniary interests declared at the meeting.

83 **Apologies for Absence and Notification of Substitutes**

Apologies for absence were received from Councillor D Cohen, with Councillor G Wilkinson in attendance as a substitute, and from Councillors P Wadsworth and J Marjoram.

84 **Minutes - 21 January and 4 February 2014**

RESOLVED – That the minutes of the meeting of the Sustainable Economy and Culture Scrutiny Board held on 18 January 2014 and the joint meeting of the Housing and Regeneration and Sustainable Economy and Culture Scrutiny Boards held on 4 February 2014 be confirmed as a correct record.

85 **Scrutiny Inquiry - Cultural organisations' engagement with communities**

The Board conducted the first session of its inquiry into cultural organisations' engagement with communities. In attendance to address the Board and answer Members' queries were:

- Councillor Lucinda Yeadon, Executive Member for Leisure and Skills
- Phil Cave, Director of Engagement & Audiences, Arts Council England
- Cluny Macpherson, Chief Officer Culture and Sports
- Matthew Sims, Head of Arts and Venues
- Abby Dix-Mason, Leeds Inspired

The session commenced with a well-received presentation from Phil Cave on engagement and participation in arts and culture – patterns, influences and impact. Members also discussed a report setting out the council perspective as provider, funder and commissioner of culture in Leeds. The report included a number of case studies.

Draft minutes to be approved at the meeting
to be held on Tuesday, 18th March, 2014

The Executive Member made the link between the scope of this inquiry and the recent debate on whether Leeds should bid to be the 2023 capital of culture, and the desire to ensure that, if the city bids, everyone should be able to benefit.

The following issues were raised in discussion:

- Ways of engaging young people other than through schools, and a query as to the availability of further information on the levels of young people's engagement outside of school
- The role of 'bridging' organisations, such as Cape UK working in Leeds, to broker partnerships between schools and arts organisations
- The buzz created by the project taking art work into schools
- The potential for those who miss out on culture as children to learn to appreciate the arts in later life
- The role of ambassadors in helping to introduce people to culture, including accompanying them to events
- Surprise at the drop off in engagement after the age of 65
- Anecdotal evidence of older people being put off the city centre at night by other aspects of the Leeds night time economy
- Inter-generational work particularly between children and grandparents and an increase in grant applications for this sort of work
- Work being piloted with the Arts Council in some local authority areas with older people's homes
- The importance of good experiences to ensure people are not put off trying again, and that this applies to the venue as well as the performance
- Audience loyalty to venues
- Historical venues such as working men's clubs and workplace bands which have largely disappeared as opportunities for cultural engagement
- The appeal or otherwise of certain types of activity across communities, highlighting dance as having a particularly wide appeal
- The potential for Leeds to become known as a 'dance city'
- The role of social media in creating momentum
- The popularity of evening events for young people in leisure centres, such as the Friday and Saturday night clubs and the half term programme in museums
- The success of the summer takeover by young people at York's theatre
- The emergence of new centres, such as the Seacroft Arts Centre, with ambitions to have an appeal beyond as well as within their local area
- The need to ensure existing opportunities are well publicised in communities across Leeds City Council
- A desire to do more to encourage greater engagement by black and minority ethnic communities, particularly through grant funding and the opportunities to link community groups with artists
- The importance and appeal of the West Indian Carnival and its 50 year anniversary coming up in 2017
- Price as a factor in limiting some people's engagement with the arts, and the ability to offer free or subsidised tickets to events

- The need to be clear about what we can afford to offer, the challenge of sustainability of events and the need to look at different business models
- The emergence of culture as important in times of recession
- The role of culture and sport as an economic driver for the city
- The role of partners
- The potential to provide cultural experiences at sports fixtures on a routine basis, building on the cultural events linked to major sporting events such as the Tour de France and the Rugby League World Cup
- The amount of money coming into Leeds from the Arts Council, and the existence of a toolkit for calculating the benefit to the economy

RESOLVED – That the issues raised by this session of the inquiry be noted.

(Councillor J McKenna joined the meeting at 10.40am during the discussion of this item.)

86 Tour de France Progress Report

The Board considered a progress report on preparations for the hosting of the Tour de France Grand Depart in July. In attendance to address the Board and answer Members' queries were:

- Councillor Lucinda Yeadon, Executive Member for Leisure and Skills
- Cluny Macpherson, Chief Officer Culture and Sport
- Ed Mylan, Chief Officer Resources and Strategy
- Nicola Lockwood, Tour de France Team
- Andrew Hall, Head of Transport Planning

Officers introduced the report and provided an update on the latest areas of progress, highlighting the following issues:

- Discussions regarding a potential parade by the cyclists on 3 July
- The launch of a Leeds cycling brand
- The launch of a dedicated section of the council's website
- The circulation of a pack to all schools and planning for a schools' mini Tour de France at Temple Newsam
- Further work being commissioned on predicted visitor numbers
- An initial letter had been issued to residents and businesses along the route
- Communications with major city centre businesses
- Traffic management, local access plans and emergency provision for the day of the race
- Road improvements to be undertaken across all the districts involved in the lead up to the race
- Public transport and park and ride plans
- Cycling and cycle parking provision for the event and afterwards

The following issues were raised in discussion:

- Members asked that consideration be given to the potential to make a number of tickets for the Arena event available as rewards through schools or Children's Services, although it was noted that there would be a cost to the council for this.
- The potential for Temple Newsam to be used as a campsite with park and ride facilities, for families coming into the city for the Tour de France. It was agreed to explore this further and report back.
- The inclusion of information and guidance on the website for businesses including, for example, private providers wishing to offer camping facilities.
- Members asked that the possibility of further community spectator hubs with big screens in areas of city that are not on the route be explored and reported back to the Board.
- The need for more dissemination of information about activities and opportunities related to the Tour de France both to councillors and more generally. It was agreed to arrange circulation of information about the council webpage and 100 days cultural festival to all members; to set up a further Members' seminar; and also to give more thought to the dissemination of information about aspects of the programme that are not being led by the council.
- Members expressed pride in hosting the Tour de France and a desire to help their local residents to become excited about the opportunities it provides.
- The planned programme of business engagement events
- Members welcomed the Leeds cycling logo and the opportunities to promote Leeds, as well as Yorkshire.
- A suggestion that poetry should be explored as a potential theme
- Confirmation of capital programme provision for road works and arrangements with utility companies to avoid disruption
- Potential future signing of the route for cyclists, bearing in mind that much of the Leeds part of the route is on busy main roads
- Links to the Leeds Connect cycleway as part of the legacy

RESOLVED – To receive a further progress report at the Board's meeting on 15 April 2014, and to receive a report on the legacy in the new municipal year.

(Councillors A Castle and J Chapman left the meeting at 12.10pm and Councillor R Harington left the meeting at 12.15pm during the discussion of this item.)

87 Work Schedule

The Board received a report of the Head of Scrutiny and Member Development which set out the latest version of the Board's work schedule.

RESOLVED

- a) That the work schedule be agreed, subject to the addition of a further progress report on the Tour de France on 15 April 2014.

- b) That the minutes of the Executive Board meeting on 22 January 2014 be noted.

88 Date and Time of Next Meeting

Tuesday 18 March 2014 at 10.00am (a pre-meeting will start at 9.30am for Board members.)

(The meeting finished at 12.40pm)

This page is intentionally left blank

Report of Head of Scrutiny and Member Development

Report to Scrutiny Board (Sustainable Economy and Culture)

Date: 18 March 2014

Subject: Request for Scrutiny

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. A request for Scrutiny has been received from the Executive Board. This relates to a deputation originally presented to Council in November 2013 by the 20's Plenty for Us campaign group.

2. A copy of the report which was presented to Executive Board on 14 February 2014, including details of the original deputation are attached as appendix 1. The relevant extract from the minutes of the Executive Board is attached as appendix 2. Anna Semlyen, 20's Plenty for Us Campaign Manager, who presented the deputation to Council, has been invited to attend the Board in support of the request.

3. The decision whether or not to further investigate matters raised by a request for scrutiny is the sole responsibility of the Scrutiny Board. As such, any decision in this regard is final and there is no right of appeal.

4. When considering the request for Scrutiny, the Scrutiny Board may wish to consider:
 - If further information is required before considering whether further scrutiny should be undertaken;
 - If a similar or related issue is already being examined by Scrutiny or has been considered by Scrutiny recently;
 - If the matter raised is of sufficient significance and has the potential for scrutiny to produce realistic recommendations that could be implemented and lead to tangible improvements;
 - The impact on the Board's current workload;

- The time available to undertake further scrutiny;
- The level of resources required to carry out further scrutiny;
- Whether an Inquiry should be undertaken.

Recommendations

5. The Scrutiny Board is asked to:

- (i) Consider the request for Scrutiny in relation to the 20's Plenty for Us campaign.
- (ii) Determine if it wishes to undertake further scrutiny of this matter.

Background papers¹

6. None used

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Report of Director of City Development and Director of Public Health

Report to Executive Board

Date: 14 February 2014

Subject: DEPUTATION – 20'S PLENTY FOR US CAMPAIGN

Are specific electoral Wards affected?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, name(s) of Ward(s):		
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

- 1 This report addresses the Deputation received at the 13 November meeting of the Council from the 20's Plenty for Us Campaign regarding default speed limits on roads in Leeds, which requested the adoption of a "Total 20" policy for a mandatory 20 mph speed limit for all residential streets in Leeds.
- 2 In responding to the Deputation it is important to stress Leeds' long commitment to road casualty reduction where the number of people killed and injured on our roads is currently the lowest on record. Lower speed limits have a major role in better safety and 20 mph limits have long been used in the city and are making a practical contribution to Leeds' Best City Council objectives and continuing the progress to further reduce road casualties with consequential benefits for the more active and healthy local modes of travel, such as on the journey to school.
- 3 Limiting traffic speeds to 20 mph is seen by organisations such as Barnardos as a key element in enabling active and healthy lifestyles for children. Leeds' approach to the implementation of 20 mph schemes mirrors the main points raised by the Deputation in that:
 - There is an overall aspiration for all residential streets in Leeds to have a 20 mph speed limit

- 20 mph schemes currently being delivered and proposed cover the largest feasible area and aim to include whole communities
 - Securing public support is needed for the schemes to function most effectively.
- 4 The approach Leeds has adopted to the introduction of traffic calming features reflects Police recommendations and experience and introduces features where necessary, and builds on the success of traffic calming schemes in Leeds district in the last 20 years. A blanket approach using only signs and focusing entirely on the speed limit cannot always achieve the required speed reduction and ensure issues for pedestrians and cyclists or conflicts which cause collisions are dealt with.
- 5 Although the relaxation of regulations on 20 mph schemes means these are now more readily delivered, the phased approach followed by the Council is considered to reflect the finite availability of annual resources and to enable progressive local community consultation rather than that of the area wide option of a “Total 20” approach.

Recommendations

The Executive Board is requested to:

- i) note the contents of the report, and the success of the current programmes in the context of the overall road safety record for Leeds;
- ii) endorse the continuation of the targeted approach to the progressive roll out of 20 mph speed limits in the city with a view to extending the opportunity to all residential areas as resources permit;
- iii) consent to work with partners in and outside the Council such as 20’s Plenty for Us and Public Health services on promoting the 20 mph speed limits and maximise their benefits by securing the greatest possible public support and compliance, and to adopt new avenues to obtain funding for the introduction of schemes, publicity and marketing;
- iv) acknowledge the 20’s Plenty for Us Campaign’s work in raising the profile of this issue and their request that this matter be scrutinised and refer to the Scrutiny Board, Sustainable Economy and Culture for their consideration; and
- v) note that the Head of Transport Planning will be responsible for implementation.

1 Purpose of this report

- 1.1 This report responds to the Deputation received by the Council on 13th November 2013 from the 20's Plenty for Us Campaign.
- 1.2 The Deputation requested that the City adopts a consistent approach to the implementation of 20 mph speed limits, and a default 20 mph speed limit on the majority of urban roads to be Council policy.

2 Background information

- 2.1 Overall road injuries in Leeds lie on a continuing downward trend which has been the pattern for several decades, with presently the number of fatal and serious road injuries at their lowest ever recorded level. However, this is a process of continuing improvement and programmes and initiatives to reduce road collisions and injuries are a matter of continuous development. A particular focus will remain on vulnerable road users including pedestrians, cycle and motor cyclists, children and young people and elderly people. The use of lower speed limits and 20mph limits in particular has key role in this within local communities.
- 2.2 The benefits of reducing vehicular speeds to 20 mph have long been recognised and have been advocated as a default local speed limit in urban areas by pedestrian and cyclists' organisations. The benefits include: a reduced number of road casualties, increasing the chance of survival for a pedestrian in collision with a vehicle to 97%, encouraging more journeys on foot and by cycle, alleviating some of the negative effects of traffic by making neighbourhoods better places to live through improved interaction, reduced congestion and pollution, and by encouraging more local journeys, especially on foot and by bicycle. Lower speeds can also contribute to reducing health inequalities as evidence suggests that disadvantaged areas experience higher rates of road casualties when compared with more affluent areas –a child living in an area of high deprivation is five times more likely to be killed in a road collision than a child living in an affluent area. Limiting traffic speeds to 20 mph is seen by organisations such as Barnardos as a key element in enabling active and healthy lifestyles for children. to play outdoors and to travel independently to school and to socialise, which in turn has a huge role to play in reducing obesity, preventing further decline in cardiorespiratory fitness and reducing asthma as well as conduct, behavioural and emotional problems, including the ability to perceive risk.
- 2.3 Twenty-miles per hour limits also play an important complementary role since, by contributing to more useable local streets, they can help encourage more active and sustainable travel patterns with consequential benefits for improved health and environmental outcomes. More specifically, this can contribute to preventing ill health arising from inactivity (i.e. diabetes, coronary and vascular health) by stimulating exercise as part of everyday activities. This is particularly important for children of school age, as this group is both more vulnerable to serious road injury due their inability to judge traffic speeds, and partly as a consequence now have less freedom to use their local streets for independent travel, leading to falling levels of physical activity and a raised potential for ill health in later life. It is estimated that the size of the area the children were able to travel has shrunk

within three generations from around six miles to just a fraction of a mile, mainly due to perceived and real risks to children's safety and the rise in car borne journeys. By stimulating greater choices in the way we travel local 20 mph limits can therefore deliver both road safety and health benefits to many residents across the city thus helping realise our Children Friendly City and Best City ambitions for Leeds.

- 2.4 Since the 1990s, Leeds City Council and other local authorities have implemented traffic calming measures and 20 mph schemes to improve road safety and reduce the road injuries in local communities. Where applied, such schemes have reduced road injuries by 50% on average but, because of a mandatory requirement for traffic calming features, they have often been expensive to implement and sometimes generated objections from residents who disagreed with the traffic calming measures. The resulting zones have tended to be small in size and focused on very specific areas.
- 2.5 Historically the regulations for 20 mph schemes have required that speed reduction is underpinned by traffic calming measures and the 50 or so schemes introduced before 2012 have followed this pattern. In November 2011, however, the Department for Transport introduced new, more flexible, guidelines which relaxed some of the more stringent requirements for traffic calming by allowing greater reliance on signing measures to support the wider use of 20mph limits.
- 2.6 Lower 20 mph speed limits can be particularly beneficial in residential areas where pedestrian and cyclist movements are high, such as around schools, shops, markets, playgrounds and other areas which are not part of any major through route. These schemes can help improve air quality and reduce noise by smoothing traffic flows, as the majority of noise and pollution due to fuel consumption are generated at gear changes and braking. The revisions to the regulations have enabled the Council to progress a more ambitious programme to extend the use of 20mph limits, with an emphasis on the school locations and residential areas in the city. This targeted approach was selected, having considered the option of a more extensive area wide approach, because it was considered that it enabled resources to be both better targeted and to also allow a greater tailoring to local circumstances.
- 2.7 During the current programme, which commenced in 2012, over 40 new area schemes are being introduced which will bring coverage of 20mph limits to around 520 km of residential streets by the end of March 2014. Preparations are now being made for the next forward programme which, subject to resources, will run from 2014 to 2020 and deliver a further 120 local area schemes to more than double the length of residential streets within a 20 mph limit to 1,200 km. The total length of 30 mph urban streets is approximately 2,000 kms. In addition, 20 mph schemes are also considered as part of appropriate residential planning applications and the basic needs school expansion programme as well as the proposed City Connect cycle route.
- 2.8 Overall, the identified schemes programme will deliver a 20 mph speed limit on around 60% of all urban streets in the city and surrounding communities by 2020. As part of the overall plan, the proposed City Connect cycle superhighway from Leeds to Bradford includes a corridor of 20 mph local speed limits in communities

abutting the route. The aim is that by 2020 all local schools and their residential hinterlands will be located within an effective speed reducing 20 mph speed limit area.

3 Main issues

3.1 At the 13 November 2013 Council meeting, a Deputation was received from the 20's Plenty for Us Campaign. Presented by the national campaign manager, the deputation called for:

- Contiguous "Total 20mph" speed limit policy for Leeds which would be an enforceable, mandatory, signed, default 20mph speed limit for the majority of roads in Leeds – or failing this the establishment of a scrutiny inquiry to examine the evidence and report on such an option.
- A consistent approach with signs as opposed to using traffic calming features on an area basis, to create a 20mph speed limit across the widest possible area of the city thereby creating a consistent low speed limit across the whole community.
- The deputation also identified the need for effective enforcement and marketing.

3.2 In many regards the Council is already following these principles with its own programmes and, as described earlier, the support of a change to the guidelines nationally is delivering more and more extensive schemes than hitherto. The use of 20 mph speed limits and zones has been reviewed on a number of occasions and the impact of schemes is monitored on a continuing basis. As such the Council shares many of the principals and the common overall aspiration articulated by the deputation. 20s Plenty for Us are also campaigning for a reversal of national policy so that 20mph is designated the default national speed limit for urban areas. If adopted, all other urban limits would be signed as exceptions, with 30mph roads including repeater signs as now applied to urban limits above this level, thus obviating the present need for repeater signs in most 20 mph limit areas. The Campaign recognises that higher speed limits justified for distributor, major and primary road networks would mostly remain within this scenario, but suggests that a carefully drawn strategy could result in overall cost savings for the wider area introduction of 20 mph speed limits.

3.3 The principle of the current Leeds programmes is to implement schemes by using signs only and to provide physical features when site and speed surveys together with community feedback specifically indicate that some form of extra speed management is needed to bring traffic speeds down and where this cannot, or has not, been achieved by signs alone. This draws on the experience and recommendations of the Association of Chief Police Officers (ACPO) and experience elsewhere which, on the basis of our own evidence so far, shows that this approach leads to schemes which deliver tangible long term speed reduction and casualty benefits in permanent zones which do not require revisiting in the future. An annual implementation programme backed by speed monitoring and consultations on the provision of traffic calming also helps to secure community support through working in partnership in the interests of local people.

- 3.4 The aim so far in Leeds has been to introduce locally appropriate 20 mph speed limits in residential areas across the city, whilst continuing to ensure the effective working and traffic movement of our main and key secondary traffic movements for the wider economy and connectivity the city needs. This is now being achieved by a combination of signs, road markings and traffic calming tailored to the local situation which also reflects the financial and practical imperatives. If the availability of funding and resources continues at the current level, and the current rate of progress is maintained, this will deliver around 20-30 large 20 mph schemes each year.
- 3.5 The current cost for delivering the programmes described earlier in this report is estimated to be of the order of £5 - £6 million in a climate where the allocated Local Transport Plan funding for local minor schemes is circa £3 million per year. The phased approach now being followed in many ways differs only in the method of delivery, in that a “Total 20” policy is unlikely to make much practical difference to the overall size of the area covered by 20 mph schemes for an equivalent level of resource. Ultimately the end result can be the same as progressively local schemes are stitched together appropriately across the community as funds permit.
- 3.6 In Leeds schemes are currently prioritised to support casualty reduction and improve local mobility and with a view to linking new and existing 20 mph areas together across communities as programmes are progressed.
- 3.7 This approach allows for a phased implementation based on objective criteria. The number of casualties in an area will be used as the overriding priority. However, as the programme progresses and the casualties become more and more dispersed, the evaluation criteria are likely to include the following:-
- Speed of traffic, particularly the control of excessive speeds;
 - Existence of other attractors such as shopping parades and parks, and of existing 20 mph schemes to aid coherence;
 - Community support;
 - Cost per resident; giving a notional figure of value for money.
 - Indices of deprivation; and
 - Synergies with other initiatives such as active healthy lifestyle promotions, sustainable school travel and the development of low carbon transport.
- 3.8 The practice of other cities is a matter for continuing review through the networks in which the City is involved. In contrast to Leeds, experience in other authorities such as Portsmouth – which implemented area wide schemes without features - shows that signs alone fail to reduce traffic speeds where these are above 27mph and Portsmouth is now understood to be returning to retrospectively fit traffic calming measures on some of its streets.

- 3.9 Elsewhere, authorities which are formally adopting a “Total 20” policy have phased its implementation over a number of years, with areas prioritised according to their accident record or areas of social deprivation. In Birmingham, it is estimated that the delivery of a “Total 20” approach will need to be phased over five years at a cost of approximately £7million. The authority, like Leeds, has also prioritised its initial 20 mph schemes programmes based on casualty records. Overall, the notion that a “Total 20” approach as a default speed limit could be a more cost effective approach is unproven and would depend on both the timing of any national change, for which there is no commitment, and the individual approach of local authorities.
- 3.9 The experience of other Core Cities, as well as the 20’s Plenty for Us Deputation point to the importance of community engagement and the need to win hearts and minds. Prioritising implementation of 20mph schemes in areas where these are welcomed and needed is a good first step to win residents’ support and endorsement of the limit, but a wider publicity and branding campaign to maximise the awareness and benefits of the existing and planned schemes by greater community ownership and engagement is also required. This is the area where the involvement of a grass roots organisation such as 20’s Plenty for Us will be invaluable.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 Residents and Ward Member consultations are carried out for every scheme proposal; these almost always reveal substantial public support. The deputation raises a salient point about the importance of marketing and in line with the Best Council vision the work and engagement with local communities is a matter for ongoing review and learning as each programme progresses. There is thus an opportunity for community groups such as 20’s Plenty for Us to engage with programme at a local grass roots level to influence schemes and contribute to their marketing and promotion.
- 4.1.2 In order to successfully implement speed restriction schemes and for them to become accepted and adopted by all members of the communities, it is essential to engender strong support and hence compliance with the local speed limit. As the 20’s Plenty for Us Campaign have highlighted, to be effective any marketing campaign needs to be underpinned by firm understanding of the motivations and barriers and promote compliance as the norm within the communities. The West Yorkshire Road Safety Partnership has extensive experience in such work and increasingly the expertise of Public Health services is being sought to improve the delivery and effectiveness of road user behaviour change programmes.
- 4.1.3 The Deputation has also invited Members to consider whether this matter should be scrutinised, which Board members may wish to consider in the light of the discussion presented in this report.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 Limiting traffic speeds is a cost effective way of improving road safety and quality of life in local communities and residential areas. Following a targeted approach, starting with the locations of greatest need and with an emphasis on casualty reduction and supporting local journeys, is likely to make the greatest difference. As such, programmes have often focussed on those densely built up areas ranking high on the Indices of Deprivation as residents in these areas, particularly children, are more likely to live near and use busy roads with a greater risk of road injury. However, it is recognised that the benefits of lower local speed limits have broader application in the city and programmes are now evolving across the wider city and communities.
- 4.2.2 The Equality, Diversity Cohesion and Integration Impact Assessment was prepared for 20 mph speed reduction schemes around schools and residential areas and is attached as an appendix. The assessment identified the following key positive impacts:
- Make it more pleasant and safer to walk and cycle, encouraging a healthier lifestyle
 - Improve the quality of life for the local community
 - Provide safer passage while crossing the road for all pedestrians, but particularly beneficial for those with a mobility impairment, disabled people, parents supporting pushchairs, and younger and older people
- 4.2.3 No negative impacts were identified for any of the protected equality characteristics. Slight negative impacts were slightly increased journey times and potential impact of traffic calming features if installed incorrectly.
- 4.2.4 The Impact Assessment stresses that the benefits of the schemes far outweigh any potential disadvantages and has not recommended any adjustments to the current process.

4.3 Council policies and City Priorities

- 4.3.1 The Best City ambition is to improve life for the people of Leeds and make our city a better place. Twenty miles-per-hour schemes contribute to this ambition by improving the safety and quality of life of Leeds residents by enabling safe pedestrian and cycling journeys in local communities and reducing traffic collisions to make a specific contribution to the Best City for Communities and Child Friendly City ambitions.
- 4.3.2 The ambition for Leeds City Council is that all schools and their local communities across the city will ultimately have the opportunity of a 20 mph speed limits provided in their area. This aim is supported by the West Yorkshire Local Transport Plan objective “To enhance the quality of life of people living in, working in and visiting West Yorkshire” where more extensive 20 mph limits will support greater opportunities for walking and cycling for all and help children especially travel independently through safer streets in their neighbourhood and to school.

4.4 Resources and value for money

- 4.4.1 The delivery of 20 mph speed limits forms part of the programmes for improving road safety contained in the West Yorkshire Local Transport Plan (WYLTP). Such schemes generally show high value for money both for the direct benefits to road safety and also importantly their indirect benefits for active travel and health, with consequential reductions in the demand for health care. The potential value for money of such schemes has been enhanced by the changes to Government guidelines, which have allowed around a two-thirds reduction in schemes costs, however the full benefits can only be captured if speeds are reduced and the Council's programmes aim to reflect this. The minimal approach to traffic calming features, together with Police support, maximises driver compliance while minimising cost as advocated by the deputation.
- 4.4.2 Whilst this report has no specific implication for resources, the overall approach to casualty reductions is being reviewed as part of the next three year WYLTP implementation plan, which will reflect both the importance of road safety and the role of 20 mph schemes in its allocation of resources for 2014-17.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 There are no legal implications. The report is eligible for Call-In.

4.6 Risk Management

- 4.6.1 It is considered that the Council's current and planned programmes will deliver 20 mph speed limits across the city in a way which is inclusive and effective in improving road safety. By ensuring effective engagement, careful design which relates to local communities and their needs the risks of objections are minimised and similarly the most effective use of finance is also achieved. A wide area based approach, such as "Total 20", which has not been used in Leeds runs the risk that measures are not always effective and could lead to safety issues being overlooked at locations which actually need features or improvements for pedestrians and cyclists.

5 Conclusions

- 5.1 The Council shares in many regards the aspirations of the 20s Plenty for Us Campaign which aligns closely with those of our Best City ambitions, especially with regard to having a *child friendly city* and safer, stronger communities and better environments. Leeds is learning from the many areas where such speed limits are used and works closely with its local authority networks and partners to learn and draw on their experience and best practice. The 20's Plenty for Us Campaign's contribution to this experience is well recognised and highlights the range and value of such schemes.
- 5.2 This report has set out the Council's approach and the strides that are being taken with its own programmes for lower speed limits across large areas of the city. This work both reflects our own experience as city and that of many others with such schemes and aims to ensure a best value for money approach which reflects

the resources available and the role of 20 mph speed limits in the wider work to reduce road injuries and improve mobility on the highway network.

- 5.3 In practice a “Total 20” policy for a default speed limit may not make a substantial practical difference to the extent nor the benefits of the schemes being delivered in Leeds and could leave some neighbourhoods of the city without any scheme for some years. Ultimately, if national policy should change, Leeds 20 mph schemes could be readily adapted, although revised signing would be required for the residual 30 mph network, so any costs savings would be notional and depend on the final design and delivery arrangements.

6 Recommendations

6.1 The Executive Board is requested to:

- i) note the contents of the report, and the success of the current programmes in the context of the overall road safety record for Leeds;
- ii) endorse the continuation of the targeted approach to the progressive roll out of 20 mph speed limits in the city with a view to extending the opportunity to all residential areas as resources permit;
- iii) consent to work with partners in and outside the Council such as 20’s Plenty for Us and Public Health services on promoting the 20 mph speed limits and maximise their benefits by securing the greatest possible public support and compliance, and to adopt new avenues to obtain funding for the introduction of schemes, publicity and marketing;
- iv) acknowledge the 20’s Plenty for Us Campaign’s work in raising the profile of this issue and their request that this matter be scrutinised and refer to the Scrutiny Board, Sustainable Economy and Culture for their consideration.; and
- v) note that the Head of Transport Planning will be responsible for implementation.

7 Background documents¹

7.1 None.

¹ The background documents listed in this section are available to download from the Council’s website, unless they contain confidential or exempt information. The list of background documents does not include published works.

DEPUTATION ONE – 20's PLENTY CAMPAIGN

THE LORD MAYOR: Good afternoon and welcome to today's Council meeting. Please now make your speech to Council, which should not be longer than five minutes, and please begin by introducing the person in your Deputation.

MR SINGH: Mindi Singh.

MS A SEMLYEN My name is Anna Semlyen and I am National Campaign Manager for 20's Plenty for us, and I am representing 20s Plenty for Leeds. I am also a City of York Councillor, where the Total 20mph is policy for residential roads. Thank you very much for this opportunity to speak to you today.

I want a contiguous Total 20mph to be Leeds policy as well for residential roads. 20mph is enforceable, mandatory, signed, default 20mph limits for the majority of roads with exceptions set by the Traffic Authority. Signs, not humps, unless absolutely necessary. This makes it both cheaper and more popular than humped zones.

In York 95% of streets will go to 20mph. Major arterials are being exempted. Limiting speeds will cost effectively improve safety and the quality of life for Leeds residents. Doing 20mph consistently with signs and on a wide area basis is better than the school catchment approach currently implemented. Creating as wide a 20mph extent as possible has the biggest impact for compliance, is an easier message to sell to drivers and is most cost effective. Cost effectiveness is a balance between maximising driver compliance whilst minimising cost.

In some areas, school catchment 20mph limits will only create a patchwork where limits change many times along a journey. This will not make sense to drivers. What helps drivers comply is to understand the limits because they are consistent across a whole community. Compliance is best when many agencies collaborate at promotion and they are enforced by the police.

As to popularity, 73% of drivers support residential 20mph speed limits, according to the British Social Attitudes Survey, so Total 20 is a transport policy that hits many buttons – safety, health, environment, community, prevention, reduces obesity, reduces pollution, improves cycling, walking, reduces asthma and improves lung health, improves people with heart problems, mental health problems and reduces noise, whilst also saving society money. Marketing is key to it.

Wide 20mph limits are proven to be effective – fewer casualties is a clear gain, yet the wider health benefits of increased active travel are worth much more.

Total 20 is affordable, at about £3 per head, with exceptional rates of return from improved quality of life. 20mph limits reduce danger, fear, pollution and noise. Many experts acknowledge that limits are the single biggest impact affordable intervention to radically improve Britain today.

Over 12 million people now live in places like Manchester, Birmingham, Bristol, Cambridge, Oxford, Newcastle, Middlesbrough and 25% of the London Boroughs have all agreed this policy of residential 20mph limits everywhere.

Maximising a 20mph limit's cost effectiveness is best achieved by investing in education to raise the long-term compliance. Other Authorities have found that raising compliance through public health education is worth the cost to achieve lasting behaviour change towards slower speeds and raising active travel.

We you know, Leeds will host the Grand Depart of the Tour de France next year. All cycling groups are asking for wider 20mph limits to protect cyclists and promote increased cycling. It is one of the Get Britain Cycling Campaign aims.

As part of the Tour legacy Leeds could announce wide 20mph limits and see cycling rates increase over 20% as they did in Bristol, with a rate of return of over £7 per £1 spent.

The New Leeds/Bradford Cycling Super Highway includes 20mph limits along neighbouring streets. If you accept that they are needed there to protect cyclists to and from the Super Highway, then you can surely see that cyclists would benefit from 20mph across Leeds lit residential roads.

The benefits include Environment: when 30k per hour or 15mph zones were introduced in Germany, car drivers changed gear 12% less, they braked 14% less and required 12% less fuel – that is 18p per litre as a tax cut. It saves time – 20mph makes traffic smoother, gaps between the cars decrease, it is easier to merge, meaning more efficient flow of traffic in urban areas. Congestion reduces.

20mph limits cost 50 times less than zones with humps. It is no longer mandatory to impose humps. Portsmouth's 20mph limit cost just £330 per street. Local Authority costs are about £3 per head of population – not much for these huge benefits.

It is self-enforcing. Strong support from communities and an increasing police focus on community policing supports 20mph speed limits which can be enforced with a "light touch" occasional policing. The economic impact is improved traffic flow, shopping on foot is more pleasant, house values rise 2% and shop rentals increase where 20mph is included.

The health improvements are massive, that you have falling emissions, improved air quality, and a shift of some drivers towards more active travel modes like walking or cycling.

Do you want Leeds to have a better quality of life and reduced inequalities? Slower speeds reduce noise. Those currently suffering the greatest inequalities tend to live nearer busy roads and therefore benefit most. 20mph reduces health inequalities by extending the life expectancy of disadvantaged people, particularly poor boys.

Please agree a 20mph wide area policy for Leeds and resource this. Thank you.
(Applause)

THE LORD MAYOR: Thank you, Anna. Councillor Nash.

COUNCILLOR NASH: My Lord Mayor, I move that this matter be referred to the Executive Board for consideration.

COUNCILLOR G LATTY: I second that, Lord Mayor.

THE LORD MAYOR: All those in favour? *(A vote was taken)* That is CARRIED.

Thank you for attending and for what you have said. You will be kept informed of the consideration which your comments will receive. Thank you and good afternoon.

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration. In all appropriate instances we will need to carry out an equality, diversity, cohesion and integration impact assessment.

This form:

- can be used to prompt discussion when carrying out your impact assessment
- should be completed either during the assessment process or following completion of the assessment
- should include a brief explanation where a section is not applicable

Directorate: City Development	Service area: Highways and Transportation
Lead person: Mary Levitt-Hughes	Contact number: 0113 2477515
Date of the equality, diversity, cohesion and integration impact assessment: 17 April 2012	

1. Title: 20mph Speed Reduction Schemes Around Schools

Is this a:

Strategy
 Policy
 Service
 Function
 Other

Is this:

New/ proposed
 Already exists and is being reviewed
 Is changing

(Please tick one of the above)

2. Members of the assessment team:

Name	Organisation	Role on assessment team
Mary Levitt-Hughes	Principal Project Officer, Technical Support	Equality Lead
Lisa Powell	Performance & Improvement Manager	Equality Support
Gurdip Bahi	Transport Policy	Transport Planner
Philippe Nirmalendran	Traffic Management	Traffic Engineer
Gary Pritchard	Traffic Management	Traffic Engineer
Kasia Szczerbinska-Speakman	Strategy and Policy	Access and Mobility Officer
Peter Morris	Highways Design & Construction	Trainee Engineer
Sean Hewitt	Highways Design & Construction	Group Engineer
Christopher Way	Traffic Management	Traffic Engineer

3. Summary of strategy, policy, service or function that was assessed:

The approach to 20mph speed limits has been evolving inline with changes to the guidance regulation from the DfT and regularly reported to Lead Members and was considered further in 2009 by Lead Members and Leader Management Team. Subsequently a review of such measures was instigated. This review has focused on a particular interest in lower speed limits in the vicinity of schools, changes to the DfT guidance and the costs benefits of the programme.

The review of 20mph Zones and Limits has given regard to the following issues:

- Member / stakeholder views and aspirations
- increasing pressure on resources;
- the forthcoming preparation of the third Local Transport Plan;
- the need to effectively target casualty reduction;
- reducing Rates of Return of 20 Zones as presently configured;
- the future role of Home Zones; and
- the need to continue demonstrating value for money.

As a result of this review the following actions were suggested as a way forward:

- i) That the principle of utilising 20 mph speed limits as a core part of the casualty reduction strategy for local communities and neighbourhoods continues to be supported.
- ii) That the principle of incorporating schools into 20 Zones or Limits is endorsed and that where there is a record of road injuries in the vicinity such schemes may be prioritised for Local Transport funding. Elsewhere if transport funding criteria are not achieved such measures will be a matter for local discretion, community priorities and funding.
- iii) To consider a small project comprising 20 Limits in the environs of 10-20 schools, identified on the basis of road injury records, for piloting a school based approach based on sites with an identified road injury record.
- iv) Review present proposals for 20 Zones to see if the alternative 20 Limit approach could deliver equally effective schemes at a lower and more affordable cost, so that the results can be used to inform the treatment of these areas and stretch the coverage of future 20 mph programmes.

The above actions were approved by LCC Corporate Leadership Team and a pilot of 6 schemes have been completed with a further tranche being progressed. Ongoing annual programmes will be progressed inline with the approved strategy and this Equality assessment.

Regulation Changes

Recent changes to the DfT regulations that came into effect in November 2011 allow 20mph 'Schemes' to be implemented. The new guidance encourages local authorities to introduce more 20 mph speed limits and 20mph zones, and clearly highlights a more flexible approach in the use of 20 mph speed limits. In particular where pedestrian and cyclist movements are high, such as around schools, shops, markets, playgrounds and other areas which are not part of any major through route then 20 mph speed limits or 20mph zones are recommended for introduction.

These changes allow us to:

- Create larger 20mph speed limit areas without features where speeds are already low.
- Create 20mph Zones with a minimum number of features. These are now only installed where we have high speeds or an number of injury accidents. The type of feature used is left to the designer to identify based on the site conditions etc.
- Effect use of budget to install more 20mph schemes for our money.

20mph Zones

20 mph *Zones* comprise of traffic calming features and signs and were previously considered appropriate where excessive speeds occurred and where measures were needed to keep speeds at or below 20mph. The regulations for *zones* required physical features at frequent intervals, even where the features were not needed for safety at all the locations within the zone, increasing the cost of zones but without necessarily bringing commensurate benefits.

20mph Limits

20mph Limits were introduced by the erection of signs and road markings. These are regarded as most appropriate where speeds were already relatively low and further traffic calming features were not needed. Also, they were intended for very small areas, typically of one or two streets.

4. Scope of the equality, diversity, cohesion and integration impact assessment
(complete - 4a. if you are assessing a strategy, policy or plan and 4b. if you are assessing a service, function or event)

4a. Strategy, policy or plan

(please tick the appropriate box below)

The vision and themes, objectives or outcomes	<input checked="" type="checkbox"/>
The vision and themes, objectives or outcomes and the supporting guidance	<input type="checkbox"/>

A specific section within the strategy, policy or plan	<input type="checkbox"/>
<p>Please provide detail:</p> <p>The ambition for Leeds City Council is that all schools across the city will have a 20 mph speed limits in place and this aim is supported by the Local Transport Plan's (LTP3) 2 key objectives highlighted below:</p> <ol style="list-style-type: none"> 1. Economy. To improve connectivity to support economic activity and growth in West Yorkshire and the Leeds City Region. 2. Low-Carbon. To make substantial progress towards a low carbon, sustainable transport system for West Yorkshire, while recognising transport's contribution to national carbon reduction plans. 3. Quality of Life. To enhance the quality of life of people living in, working in and visiting West Yorkshire. <p>To help deliver the above objectives the following LTP3 "proposals" are applicable to the 20mph schemes:</p> <ul style="list-style-type: none"> • Proposal 7 - <i>Implement a targeted programme of travel behaviour change including marketing, information, education and support activities.</i> • Proposal 9 - <i>Provide tailored education and training to support habitual behaviour change to more sustainable travel modes.</i> • Proposal 17 - <i>Develop a new model for transport planning at a community level to enhance local accessibility.</i> • Proposal 18 - <i>Improve safety and security, seeking to minimise transport casualties</i> • Proposal 22 - <i>Define, develop and manage networks and facilities to encourage cycling and walking.</i> 	

<p>4b. Service, function, event please tick the appropriate box below</p>	
The whole service (including service provision and employment)	<input checked="" type="checkbox"/>
A specific part of the service (including service provision or employment or a specific section of the service)	<input type="checkbox"/>
Procuring of a service (by contract or grant) (please see equality assurance in procurement)	<input type="checkbox"/>
<p>Please provide detail:</p>	

5. Fact finding – what do we already know

Make a note here of all information you will be using to carry out this assessment. This could include: previous consultation, involvement, research, results from perception surveys, equality monitoring and customer/ staff feedback.

Casualty Reduction

In terms of road casualties around schools, research over several years has shown that over 90% of injuries to children on the school journey occur beyond the vicinity of the school. Analysis of the casualty data indicates, using a five year average, shows that around 25% of all child casualties (approx 93 annually) occur during the times of a school journey.

School Assessment Process

The primary objective of 20mph schemes has always been casualty reduction. Therefore the prioritisation of the programme has been based on the recorded injury accidents. To allow for the varying sizes of the zones the overall area of the zone or the length of road covered by the proposed zone has been used to establish the accidents per km² or per km, and ranked accordingly.

The areas are identified using main and primary roads as natural boundaries and can therefore vary in size.

Following the introduction of the school 20mph pilot. All the remaining schools and their surrounding residential areas have been included into the assessment process and have now been ranked on the number of injury accidents per km². This has been done as an interim measure and soon we will have the information based on accidents per km.

Given that the number of casualties are reducing as more and more zones are treated it is proposed to develop this process by establishing a scoring system to factor in other benefits or element which are present in the areas such as.

- Number of schools pupils
- Community centres
- Other vulnerable users centres in the area
- Shops and high streets
- Contributions from external funding.
- Population

The current process will be used to formulate the programme for this financial year (2012/13) and the revised process will identify the programme for future financial years.

Design Process

- Investigate speed surveys and accident data
- Determine possible extent of 20mph limit/zone
- Onsite investigation of existing conditions/environment
- Determine costs of draft proposals
- Initial consultation

- Report to Highways and Transportation Board for approval to advertise the necessary Traffic Regulation Order (TRO)
- Introduce scheme if no resolved objections received*
- Monitor effects e.g. carry out further speed surveys and accident studies

Where possible the Road Safety's School Travel Team go into schools prior to scheme implementation to give a presentation to the children about the 20mph and raise awareness and promote the schemes.

Are there any gaps in equality and diversity information

None

Action required:

Ongoing monitoring of schemes, by using speed surveys and accident statistics

6. Wider involvement – have you involved groups of people who are most likely to be affected or interested

Yes

No

Please provide detail:

The following stakeholders are consulted prior to the implementation of the 20mph schemes.

- Emergency Services
- Metro
- Ward Members
- Schools
- Local residents
- Parish Councils (if applicable)

Action required:

None

7. Who may be affected by this activity?

please tick all relevant and significant equality characteristics, stakeholders and barriers that apply to your strategy, policy, service or function

Equality characteristics

Age

Carers

Disability

Gender reassignment

Race

Religion or Belief

Sex (male or female)

Sexual orientation

Other

Please specify: Social class may be more affected as they are more likely to live near busy roads and walk or use public transport.

Stakeholders

<input checked="" type="checkbox"/> Services users	<input type="checkbox"/> Employees	<input type="checkbox"/> Trade Unions
<input checked="" type="checkbox"/> Partners	<input checked="" type="checkbox"/> Members	<input type="checkbox"/> Suppliers
<input type="checkbox"/> Other please specify		

Potential barriers.

.....

<input checked="" type="checkbox"/> Built environment	<input checked="" type="checkbox"/> Location of premises and services
<input checked="" type="checkbox"/> Information and communication	<input type="checkbox"/> Customer care
<input checked="" type="checkbox"/> Timing	<input type="checkbox"/> Stereotypes and assumptions
<input checked="" type="checkbox"/> Cost	<input checked="" type="checkbox"/> Consultation and involvement
<input type="checkbox"/> specific barriers to the strategy, policy, services or function	

Please specify

8. Positive and negative impact

Think about what you are assessing (scope), the fact finding information, the potential positive and negative impact on equality characteristics, stakeholders and the effect of the barriers

8a. Positive impact:

Making 20mph the normal speed limit would:

- Dramatically increases chances of survival if hit by a car to 97%
- Make it more pleasant to walk or cycle, encouraging a more healthy lifestyle
- Reduce pollution and noise.
- Improve quality of life for the local community
- Provide safer passage whilst crossing the road to all pedestrians, especially those with mobility issues, disabled people, parents supporting pushchairs and young and

- old people
- Greater independence and choice for children travelling to school

Action required:

None

8b. Negative impact:

- There is a slight reduction in air quality when speed limits are reduced, however, this is offset by the potential reduction in fatal accidents as a consequence of reduced speeds and safety features introduced as part of 20 mph zones/limits
- Perceived displaced traffic may increase congestion on other roads, although the level of displacement would differ for every scheme and assessing this would be costly without necessarily bringing commensurate benefits.
- Potential noise increase, due to the reduction in vehicle speeds, although this is compensated by improving road safety for pedestrians and potentially only an issue at the beginning and end of the school day
- Journey times may be increased very slightly within the relatively small area of the scheme, however, every measure is taken to ensure that this is minimal by working closely with Metro to lessen the impact on commuters on buses.
- Speed calming features may have a slight impact on emergency services, though this is mitigated by ensuring that the appropriate features are used as part of the scheme design process
- Increases future maintenance costs, particularly for raised features e.g. speed cushions, road markings

Action required:

None

9. Will this activity promote strong and positive relationships between the groups/communities identified?

Yes

No

Please provide detail:

The introduction of 20mph schemes will have a beneficial affect in the localised area as it will provide a safer environment for the local community.

Action required:

None

10. Does this activity bring groups/communities into increased contact with each other (e.g. in schools, neighbourhood, workplace)?

Yes

No

Please provide detail:

Improves community safety and makes it more of a social event as it encourages parents and children to walk or cycle to school.

Action required:

None

11. Could this activity be perceived as benefiting one group at the expense of another?

Yes

No

Please provide detail:

It may be perceived that the schemes have a more positive impact on pedestrians and cyclists over motorists. However, the reduction in road casualties has a beneficial affect on all three groups.

Action required:

None

12. Equality, diversity, cohesion and integration action plan
 (insert all your actions from your assessment here, set timescales, measures and identify a lead person for each action)

Action	Timescale	Measure	Lead person
Monitoring of schemes, by using speed surveys and accident statistics	Ongoing	Accident reduction	Paul Foster

13. Governance, ownership and approval

State here who has approved the actions and outcomes from the equality, diversity, cohesion and integration impact assessment

Name	Job Title	Date
Gwyn Owen	Project Manager, Transport Policy	14/05/12
Howard Claxton	Traffic Engineering Manager	14/05/12

14. Monitoring progress for equality, diversity, cohesion and integration actions (please tick)

- As part of Service Planning performance monitoring
- As part of Project monitoring
- Update report will be agreed and provided to the appropriate board
Please specify which board
- Other (please specify)

15. Publishing

Date sent to Equality Team	
Date published	

This page is intentionally left blank

EXECUTIVE BOARD

FRIDAY, 14TH FEBRUARY, 2014

PRESENT: Councillor K Wakefield in the Chair

Councillors J Blake, A Carter, M Dobson,
S Golton, P Gruen, R Lewis, L Mulherin,
A Ogilvie and L Yeadon

177 **Response to Deputation - "20's Plenty for Us" Campaign**

The Director of City Development and the Director of Public Health submitted a joint report setting out the Council's response to the deputation presented to the Council meeting of the 13th November 2013 by the "20's Plenty for Us" campaign group.

Members welcomed the approach being taken by the Council in respect of this issue and specifically supported the matter being referred to Scrutiny Board (Sustainable Economy and Culture) for further consideration. In addition, the Board welcomed the range of benefits being realised as a result of the initiative, with specific reference being made to the promotion of more active and healthy local modes of travel.

RESOLVED –

- (a) That the contents of the submitted report, together with the success of the current programmes in the context of the overall road safety record for Leeds, be noted.
- (b) That the continuation of the targeted approach to the progressive roll out of 20 mph speed limits in the city be endorsed, with a view to extending the opportunity to all residential areas as resources permit.
- (c) That approval be given to work being undertaken with partners both from within and outside of the Council (such as the '20's Plenty for Us' group and Public Health services) on the promotion of the 20mph speed limits, with a view to maximising all related benefits by securing the greatest possible public support and compliance. In addition, approval also be given to explore new avenues in order to obtain funding for the introduction of schemes, publicity and marketing.
- (d) That the '20's Plenty for Us' campaign group's work in raising the profile of this issue be acknowledged, together with the group's request that this matter be scrutinised, and as such, this issue be referred to the Scrutiny Board (Sustainable Economy and Culture) for consideration.
- (e) That it be noted that the Head of Transport Planning will be responsible for the implementation of such matters.

This page is intentionally left blank

Report of Head of Scrutiny and Member Development

Report to Scrutiny Board (Sustainable Economy and Culture)

Date: 18 March 2014

Subject: Scrutiny Inquiry – The role of the Leeds Let’s Get Active scheme in promoting public health

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. In April 2013 the Scrutiny Board carried out the first session of an inquiry into the role of leisure and culture in promoting public health. This piece of work is being carried out jointly with participation from the chairs of the Health and Wellbeing and Adult Social Care Scrutiny Board and the Children and Families Scrutiny Board.

2. It was agreed to refresh the terms of reference for the inquiry to reflect the council’s successful funding bid to introduce the Leeds Let’s Get Active scheme, and the revised terms of reference were agreed at the Scrutiny Board’s meeting in June 2013 (Appendix 1).

3. The first session of the new inquiry took place in July 2013. As a result the Board agreed a number of comments and recommendations relating to the draft scheme (Appendix 2).

4. City Development have provided the attached progress report in relation to the scheme, and the Head of Sport and Active Lifestyle and colleagues, including representatives from public health and Leeds Metropolitan University, will attend the Board. The Executive Members for Leisure and Skills and Health and Wellbeing have also been invited to attend the Board and respond to members’ questions and comments.

5. Following today's discussion the board will need to consider whether any further ongoing scrutiny monitoring and evaluation is required or whether to produce a final inquiry report at this stage of the scheme.

Recommendation

6. The board is requested to consider the issues raised by this session of the inquiry and to decide whether any further scrutiny monitoring and evaluation is required.

Background documents¹

None used

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Scrutiny Board (Sustainable Economy and Culture)

The role of the Leeds Let's Get Active Scheme in promoting public health

Terms of reference

1.0 Introduction

- 1.1 At the beginning of the 2012/13 year, members of the Sustainable Economy and Culture Scrutiny Board decided that they wished to carry out an inquiry into the role of leisure and culture in promoting public health. This fits with the Vision for Leeds 2011 to 2030 ambition that by 2030, all Leeds' communities will be successful, including an aspiration that Leeds will be a city where healthy life choices are easier to make and local cultural and sporting activities are available to all.
- 1.2 A working group meeting was held on 30 August 2012 with representation from City Development directorate, Children's Services and Public Health to scope the proposed inquiry. Input was also received on behalf of the Health, Wellbeing and Adult Social care and the Children and Families Scrutiny Boards, given the cross-cutting nature of the chosen topic.
- 1.3 The working group had a wide ranging debate about the potential scope of their work and how to define the remit of the inquiry so as to be a manageable piece of work likely to produce useful outcomes. We concluded that the inquiry should focus on addressing health inequalities. We were particularly interested in considering the accessibility of provision.
- 1.4 Since the original decision by the Board to undertake this inquiry, the council was given the opportunity to bid for funding from Sport England from the 'Get Healthy, Get into Sport' fund. The fund was designed to support projects that can demonstrate health gains through sport and physical activity and, vitally, provide a robust evidence base. The Scrutiny Board was briefed on this bid at its meeting on 20 December 2012. The bid was successful and the programme will be implemented as the Leeds Let's Get Active (LLGA) scheme.
- 1.5 Leeds Let's Get Active seeks to explore methods to remove barriers that exist for the least active people in Leeds in relation to participating in sport and physical activity. It hopes to initiate a change in culture whereby inactive people take small steps to being active, feeling encouraged to take part in sport and physical activity in an environment where they feel welcome and comfortable. The ultimate aim is to help reduce the significant health inequalities that exist in the city. The project will test the barriers to participation (getting the inactive active) and what methods most effect behaviour change. The bid is based on

3 key strands: a core sport/fitness activity offer in leisure centres; a community multi-sport offer; and a behaviour change intervention within the Bodyline Access Scheme.

- 1.6 As a result of these developments, it was agreed that it would be appropriate to revise the focus of the scrutiny inquiry to enable the Board to play a more active role in contributing to the development of the proposed scheme and its subsequent monitoring.
- 1.7 It was agreed that the first session of the inquiry should follow the format set out in the original terms of reference, but that the remainder of the inquiry would be deferred until the 2013/14 municipal year and the planned activities revised to reflect the new focus of the inquiry. Accordingly an initial inquiry session was held on 9 April 2013, which provided an overview of how sport, recreation and culture can contribute to health outcomes and an outline of what currently happens in Leeds.

2.0 Scope of the inquiry

- 2.1 The purpose of the inquiry is to make an assessment of and, where appropriate, make recommendations on;
- The development and implementation of the Leeds Let's Get Active Scheme.
- 2.2 It is hoped that the Board's work will contribute to the evaluation report on the scheme that has been requested by the Executive Board.

3.0 Comments of the relevant director and executive member

- 3.1 Scrutiny Board procedure rules require that the Board consults with the relevant Executive Member(s) and Director(s) on the terms of reference for its inquiries. Any views will be communicated to the Board.

4.0 Timetable for the inquiry

- 4.1 The inquiry will take place over the course of the 2013/14 municipal year.
- 4.2 The inquiry will conclude with the publication of a formal report setting out the board's conclusions and recommendations.

5.0 Submission of evidence

5.1 Scrutiny Board meeting – 16 July 2013

This session will provide the Scrutiny Board with an opportunity to comment on the development and marketing of the Leeds Let's Get Active scheme prior to implementation in the autumn.

Scrutiny Board meeting – 18 March 2014

This session will review the progress of the scheme over its first few months of operation and any proposed developments

The board will then consider whether any further ongoing scrutiny monitoring and evaluation is required or whether to produce a final inquiry report at this stage of the scheme.

5.3 Witnesses

The inquiry will be supported by officers from City Development and from Public Health. Other witnesses will be invited as appropriate, including the relevant Executive members and scheme partners, including health service commissioners, research and delivery partners.

6.0 Equality, Diversity and Cohesion and Integration Issues

6.1 Where appropriate, all terms of reference for work undertaken by the Scrutiny Boards will include
To review how and to what effect consideration has been given to the impact of a service or policy on all equality areas, as set out in the council's Equality and Diversity scheme, and on the council's Cohesion and Integration Priorities and Delivery Plan.

6.2 The objectives of this inquiry particularly reflect the following theme from the council's Equality and Diversity scheme:
Service Delivery – Leeds City Council provides fair access to services which meet the needs of our diverse communities and individuals.

7.0 Monitoring Arrangements

7.1 Following the completion of the scrutiny inquiry and the publication of the final inquiry report and recommendations, the implementation of the agreed recommendations will be monitored.

7.2 The final inquiry report will include information on the detailed arrangements for monitoring the implementation of recommendations.

8.0 Measures of success

8.1 It is important to consider how the Board will deem whether its inquiry has been successful in making a difference to local people. Some measures of success may be obvious at the initial stages of an inquiry and can be included in these terms of reference. Other measures of success may become apparent as the inquiry progresses and discussions take place.

8.2 The Board will look to publish practical recommendations.

This page is intentionally left blank

Scrutiny Board (Sustainable Economy and Culture)

16 July 2013

Leeds Let's Get Active Scheme

Comments to Executive Board

The Scrutiny Board (Sustainable Economy and Culture) considered the Leeds Let's Get Active Scheme proposals at its meeting on 16 July 2013. The Scrutiny Board makes the following comments and proposals for consideration in finalising the scheme to be presented to the Executive Board on 4 September for approval.

General

Members of the Board strongly welcome the scheme and its aims and objectives. We are pleased that the council has been successful in obtaining the funding for the pilot from Sport England and public health, and we are keen to play our part in seeing the project succeed.

Involvement of the Scrutiny Board

The Scrutiny Board has made these comments on the scheme proposals at this point in order to influence the final scheme that is presented to the Executive Board for approval and the launch of the programme. The Board will continue to monitor the implementation and progress of the scheme as part of its ongoing inquiry on the role of the Leeds Let's Get Active scheme in promoting public health.

Specific issues

Marketing

The Board stressed the importance of targeting the marketing of the scheme to ensure those that it is aimed at and who can derive the most benefit from it know about it and are supported to take part. The role of local community and faith groups, as well as health professionals and other local workers such as youth service staff in being aware of the scheme and encouraging people to take part will also be important.

We recommend that officers tap into the local knowledge of ward councillors in developing the community offer.

We also recommend that schools be approached as a good way of contacting parents in key target locations, particularly through letters home.

Transport

We felt that transport was an important issue, and could potentially be a barrier to participation if people could not afford to travel to a location offering free sessions. On the other hand there may be opportunities to encourage walking or cycling to access these opportunities in some cases.

Whilst we were reminded that, as a pilot, the scheme is limited in what it can deliver, we recommend that the transport issue needs to be kept under review as

the project progresses, and adjustments made if it proves to be a significant barrier.

Community offer

We discussed the geographic spread of the offer and remain concerned that some key target communities in terms of health deprivation will not have easy access to the scheme. This includes people living in pockets of deprivation within the more affluent parts of the city. We were given details of the proposed locations for the community offer, and the rationale for the selection of locations. We were also told that it is hoped to complement this with other provision that it is not formally part of the Leeds Let's Get Active scheme.

We really welcome the ambition to use other pots of funding to complement the scheme. Nevertheless we were disappointed by the low targets for the community offer aspect of the scheme itself, and would strongly recommend that officers explore all available options within the requirements of the grant funding to increase this offer as the scheme develops.

We also specifically discussed the facilities at the NHS Quarry Hill site, and agreed that the Chair of the Scrutiny Board would write to ask if the NHS would consider including these facilities in the free offer, given the obvious benefits to the NHS of getting inactive people to be active and the lack of council facilities in the local area.

Targeting of specific communities

We noted that most, if not all, of the targeting within the scheme is currently on a geographic basis.

We recommend that consideration be given to the needs of other non-geographic communities that are identified as suffering from health deprivation, for example the gypsy and traveller community where life expectancy is among the lowest in the city.

We also recommend that some single sex provision is included in the offer, or provided as an additional feature, to meet cultural and faith needs.

General comments

We are pleased to note that there is interest from Clinical Commissioning Groups in the idea of exercise on prescription. The evaluation of the Bodyline Access Scheme will hopefully encourage them to fund more of this type of activity.

We stressed the importance of sustainability in terms of people continuing to have access to provision and to participate in activity. We will be very interested to follow the research aspect of the project in tracking people's ongoing levels of participation.

We noted the importance of gathering qualitative as well as quantitative data in order to understand the motivations and barriers for people taking part in activity, and that research is a key element of the scheme's objectives. We discussed the use of accelerometers as an accurate measure of activity undertaken, but acknowledged the cost implications of such an approach.

Report of Head of Sport and Active Lifestyles

Report to Scrutiny Board (Sustainable Economy and Culture)

Date: 18 March 2014

Subject: Leeds Let's Get Active

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

- Members will recall the Leeds let's get Active project was reported to this Scrutiny Board on July 16th 2013. The project officially commenced in September 2013 and followed a sustained period of development prior to "go live". It is still very early days to draw firm conclusions, however, there are positive signs with a larger than expected number of initial sign ups being achieved. The project requires a degree of academic rigour in order to test some of the processes and impact and as such Leeds Metropolitan University is now actively engaged in the project. This report outlines progress to date and specifically responds to questions/requests that this Board agreed to following their meeting in July 2013.

Recommendations

- That Board members note the report and provide feedback on progress to date.

1. Purpose of this report

1.1. The report aims to update the Board on the development, implementation and progress of LLGA to date. The report seeks to provide the Board with additional information following comments made at Scrutiny Board (Sustainable Economy and Culture) on 16 July 2013

2. Background information

2.1. The Sport and Active Lifestyle (S&AL) services offers a valuable contribution to the achievement of health and wellbeing outcomes across the city of Leeds and it is working to secure Leeds' position as the 'most active big city in the UK'.

2.2. The latest national survey (Active People 7) looking at adult participation in sport and active recreation across the country has seen Leeds top the list of England's core cities. Leeds is also the seventh most active local authority area in England out of 326. The survey also shows 31.2 per cent of people in Leeds now take part in sport or active recreation three times a week or more. The figures represent a rise of more than 10 per cent from 2005-6, when 20.6 per cent of residents were taking part. Despite Leeds topping the core cities table, the survey also found that 42.5 per cent of the population said they had done no sport or active recreation during the previous 28 days. Sixty per cent of people in Leeds also said they did not take part in any type of 30 minute sport session in a given week

2.3. Scrutiny Board will recall from the first session in July 2013 that Leeds City Council was successful in applying for £500k of Sport England funding from their "Get healthy get into sport" grant programme. The "Leeds Let's Get Active" project is one of 14 national pilots looking at different ways of increasing the activity levels of those who are currently inactive. Sport England has joint funded LLGA with the City Council, as they estimate the cost of physical inactivity to the city at least £10.4m every year.

2.4. The Sport England £500k was matched by Public Health who also committed funding of £60k, continued from the previous Bodyline Access Scheme project, making total funding for this pilot project £1,060k. This project also contributes towards the Council's Olympic legacy programme "Inspire a Generation" and represents a significant step forward in trying to reach those people who could most benefit from being active.

2.5. Scrutiny Board will be aware of the significant health and life expectancy inequalities which exist within Leeds. This pilot project will contribute towards reducing these inequalities by increasing participation in physical activity, targeted at those who are presently inactive and doing less than 1 x 30 minutes of physical activity per week, and whilst providing a universal free offer, the offer is greatest in those areas with the highest need. The project sees an offer that includes; free, universal access to all City Council Leisure Centres (which includes gym, swim and exercise class provision); and free physical activity opportunities in local parks and community settings. LLGA has been running since September 2013 and is make progress against its Sport England Targets.

2.6. The LLGA offer has been devised based around parameters as set out in targets by Sport England which have been based on the original funding agreement. Despite providing a universal offer, the targets focus on reaching and supporting inactive people. It is important therefore to note that both promotion and marketing strategies and the LLGA offer itself have been targeted and selective in the methods.

2.7. Leisure Centre Offer

2.7.1. The offer in every leisure centre (17 in total) is one free hour every day (off peak) with an additional hour per day for 4 leisure centres that serve the most deprived areas of the city: John Charles Centre for Sport, Armley, Fearnville and Middleton leisure centres.

2.7.2. The timeslots that have been allocated to the leisure centre free offer are mainly during the daytime and are all off-peak sessions. These sessions have been carefully chosen as they have both the capacity to incorporate new users as well as being most appealing to the target market.

2.8. Community Offer

2.8.1. The community offer is designed to provide an alternative route into physical activity in a non-leisure centre setting. A total of 102, 10 week blocks of low intensity activity suitable for inactive people will be delivered over the 18 months of the pilot project and will include: Active Family multi-sport sessions, Social Walks, Beginners Running Groups and fitness classes.

2.8.2. The activities are delivered in community parks, however during the winter months some sessions are being brought into indoor community venues. Locations identified for delivering the community activities are within an LSOA within the 20% most deprived communities (based on Indices of Health deprivation). Areas classed as 'pockets of deprivation' can also be selected if they fall within the 20 – 30% most deprived for health deprivation.

2.9. Bodyline Access scheme

2.9.1. This scheme aims to build on the Bodyline signposting scheme already in place for healthcare professionals, when a patient can receive a Bodyline membership card for 3 months for £5. LLGA aims to test various levels of intervention received throughout the referral process.

2.10. LLGA Targets

2.10.1. LLGA has been live since 30 September 2013 and is due to run until March 2015. As part of the grant condition the project formally reports to Sport England on a 6 monthly basis and seeks to achieve the following targets;

- a) To increase the activity levels and participation in sport of those inactive in Leeds. especially in areas of highest health inequalities
- b) To establish better links with health partners
- c) To better understand the barriers for healthcare professionals in discussing physical activity and how to address them

- d) Development of a universal offer incorporating free gym/swim across a number of leisure centres in areas of highest deprivation and health inequalities
- e) 270,000 new visits
- f) 16,500 new card members
- g) 1350 previously inactive new participants completing 1x30 minutes physical activity per week
- h) Free multi-sport community offer focussing on family participation – 102 10/12 week programmes (840 people)
- i) An increase in the numbers of those accessing the Bodyline Scheme achieving 1x30 physical activity per week

2.11. Progress to date

2.12. LLGA has now been live since 30 September 2013 and as of 13 February 2014, has over 16,448 registered members - 100% of the target set by Sport England. Pre and post LLGA physical activity analysis is being completed by Leeds Metropolitan University. Some interesting early information is coming through tells us;

- a) Total registrations are over 16,000
- b) LLGA registered members were predominantly female (60.5%)
- c) 50% of LLGA registered members were aged <35 years. Areas of deprivation were well represented in the cohort. Weekly figures have demonstrated a range between 29% and 43% of LLGA members ranked as living in areas classed as top 20% most deprived.
- d) 6,676 LLGA registered members have attended an LLGA session
- e) Since 30th September 2014 LLGA have seen over 28,000 visits to leisure centres
- f) Initial attendance data from Block 2 of the community programme (20th Jan – March 2014) is showing positive upward trends in relation to numbers registering and attending the available community activities. Already 48 participants have registered and total visits are at 124.
- g) The Bodyline access scheme has received 453 referrals from a variety of health professionals since Monday 30 September 2014 with further analysis considering conversion of inactive to active based on the level of intervention that a referral receives.

2.13. LLGA was also challenged with increasing sport and activity among the most inactive groups across Leeds. At this point in time, follow-up data collection is still in its infancy however early indications are that the project is having success in converting those previously inactive to doing some sustained activity.

2.14. Seven hundred and forty five previously inactive members had attended at least one LLGA session. A further 177 inactive members had attended LLGA sessions weekly for at least four weeks.

2.15. As expected there is a proportion of LLGA members who have not attended an LLGA session. This is not unexpected. The challenge for the project is, having now got contact details, is to identify and break down barriers to making a first visit. Methods include;

- a) Production of a video for first-time users to visualise the unknown environment
- b) Production of a community brochure detailing member stories.

- c) Further training for leisure centre staff to offer a supportive environment to new users.
- d) Working with partners to consider further barriers.

2.16. Remembering that to take part in the project the participants need to sign up and receive an LLGA card in order to capture their details and evidence participation. At this early stage it is not sensible to draw any firm conclusions, however so far progress has been encouraging with the number of people signing up to the scheme being ahead of target. The challenge for the project is to convert the “sign ups” into actual visits and sustained participation.

3. Main issues

3.1. Following a presentation to the Board on 16 July 2013, members made the following comments

3.2. **“We recommend that officers tap into the local knowledge of ward councillors in developing the community offer”.**

3.2.1. Sport and Active Lifestyle Officers have attended meetings such as Neighbourhood Improvement Boards and Ward Briefings in areas where the community offer has been planned to take place. Officers have also engaged with the area support teams to understand the best ways of contacting and working with elected members. Officers wanted to better understand local issues, barriers and needs. These meetings have also included discussions about any community groups that are available to tap into and venues that are suitable and accessible for the target population.

3.3. **“We also recommend that schools be approached as a good way of contacting parents in key target locations, particularly through letters home.”**

3.3.1. LLGA is continuing to target the most inactive people and have therefore engaged with specific schools across the City. To coordinate our approach, we have been working with the schools currently engaged with the change4life demonstration site work. Currently there are four multiagency Change4life partnerships facilitated by Public Health which are engaging around 20 primary schools. The areas were determined as they had high levels of childhood obesity, high levels of deprivation and had an infrastructure deemed positive in supporting such work. They were also selected as they had differing communities in terms of things like green space and ethnicity. Ways of engaging parents have been determined by staff specifically in each site based on insight of the communities and their preferred methods of communication. This has included attendance and sign up at parent’s evenings by leisure centre staff and awareness raising to staff who regularly engage with parents’ groups.

3.3.2. LLGA continues to be presented to a number of teams and partnership groups which include the Active Sport Officers (service representatives whose work specifically focusses on children and young people), Health and Wellbeing Partnerships (which are represented by cluster managers and school reps) and at the Sport Leeds Board which includes representatives from children’s services.

- 3.3.3. LLGA are making links with the Healthy Schools team and will work to further identify schools to target which may include secondary schools. We have also promoted through the Active Schools Partnership and Breeze.
- 3.4. **“Whilst we are reminded that, as a pilot, the scheme is limited in what it can deliver, we recommend that the transport issue needs to be kept under review as the project progresses and adjustments made if it proves to be a significant barrier.”**
- 3.4.1. The community offer aims to take physical activity opportunities to the local community to support those who may be unable to or do not wish to access leisure facilities.
- 3.4.2. LLGA partners who work directly with communities are key in understanding and feeding back barriers to accessing LLGA sessions. Transport has been identified as a barrier for some families through the Richmond Hill Change4life demonstration site. The partnership have worked to break down this barrier and have both provided local information on public transport access to the LLGA sessions and will be looking at providing transport for families during the summer to access these sessions.
- 3.4.3. LLGA provides a product for which partners may utilise and support in achieving their own targets. In the past some Public Health, Health and Wellbeing contracts have required organisations to support their service users in accessing physical activity within LCC leisure centres which may have incurred cost to either the individual or the organisations. LLGA removes this cost, potentially allowing organisations or individuals to spend money on transport and try to remove further barriers.
- 3.5. **“We really welcome the ambition to use other pots of funding to complement the scheme. Nevertheless we were disappointed by the low targets for the community offer aspect of the scheme itself, and would strongly recommend that officers explore all available options within the requirements of the grant funding to increase this offer as the scheme develops.”**
- 3.5.1. The LLGA community offer is limited by the scope of the original funding bid approved by Sport England which focuses mainly on the leisure centre offer. The criteria for the community offer has been reviewed and enhanced to ensure that pockets of deprivation within the city will be included within the locations selected for future blocks of activity. The number of activities to be delivered in Block 3 has increased slightly from the original proposal to take advantage of the spring / summer weather. If the current programme of activities is deemed successful then additional funding could be diverted from other areas of the LLGA budget to enhance the delivery in future Blocks of the community offer.
- 3.5.2. LLGA is providing the team with learning opportunities on how to best deliver the community offer should further funding become available in the future. The community offer could be expanded in the future should the research findings provide robust evidence of positive impact.
- 3.6. **“We also specifically discussed the facilities at the NHS Quarry Hill site, and agreed that the Chair of the Scrutiny Board would write to ask if the NHS would consider including these facilities in the free offer, given the obvious benefits to**

the NHS of getting inactive people to be active and the lack of council facilities in the local area.”

3.6.1. LLGA met Quarry Hill (QH) Leisure Facility manager 9 September 2013 to discuss options of including the site in the offer (impact on income and loss of income etc). The manager was keen to show support for improving the health and wellbeing of local communities. Due to limitations of what the facility could offer, based on current provision and stipulations on access, as well as processes that would be needed to monitor LLGA member participation, it is not feasible to incorporate QH as part of the offer. QH are however willing to offer subsidised lower priced options for those deemed in greatest need of low cost physical activity opportunities.

3.6.2. Further work needs to be completed to support QH in making an offer appropriate to the most vulnerable communities. The Active Lifestyle Officer covering this area will pick this up and ensure an ongoing relationship is maintained to support communities most in need.

3.7. “We recommend that consideration be given to the needs of other non-geographic communities that are identified as suffering from health deprivation, for example the gypsy and traveller community where life expectancy is among the lowest in the city. “

3.7.1. It is important that LLGA taps into the knowledge and contact/relationships that partner organisations and community groups already have.

3.7.2. In relation to migrant communities – the team have been in contact with (through a variety of methods) and promoted the scheme through; The Red Cross, PAFRAS, RETAS, City of Sanctuary, LASSN, The Refugee Forum, Touchstone, GRTAS and the Leeds Refugee Forum. Methods of support have included the provision of marketing materials, attendance at team meetings and provision of briefings for staff to then use to promote with their service users.

3.7.3. Our significant engagement plan demonstrates the amount of work taking place to support stakeholders in promoting the project with their users. This has included working with those who support; women, those with disabilities or mental health problems; BME populations etc.

3.8. “We also recommend that some single sex provision is included in the offer, or provided as an additional feature, to meet cultural and faith needs.”

3.8.1. All LLGA sessions have been carefully chosen as they have the capacity to incorporate new users with support from qualified staff, however, the scheme is continuously being developed so times and sessions may change throughout the duration of the scheme. To ensure that lots of people can benefit from the scheme, we have provided the same offer at weekends – this is so that those people with weekday commitments can still take advantage and enjoy the benefits of getting active for free. Following comments from scrutiny related to single sex provision, the LLGA team have approached Sport England for advice; given this was not a feature of the original bid (i.e. a universal offer). Future sessions may be able to be changed to suit the needs of the communities however it is important to note again that we are unable to deviate too much from the original Sport England approved bid of a targeted universal offer.

3.8.2. The current offer is allowing us to learn from members about any particular barriers and is also allowing us to understand the costs associated with particular sessions in terms of income loss. Once the programme has been running for over six months, we will be reviewing the offer and working with community groups to better understand their barriers. This allows us to get a clear picture of attendance patterns and participation rates of the most inactive populations. Programmes can then be discussed in terms of income loss to support those communities in getting and remaining active. Other single sex sessions are available outside the LLGA project.

4. Corporate Considerations

4.1. Consultation and Engagement

4.1.1. The project continues to engage a wide variety of stakeholders as part of the project delivery. Importantly the project team consider community groups already working with key target groups as being essential in ensuring that the project reaches those people who are inactive and based in the highest areas of deprivation as they will have some of the best communication channels. A series of workshops and events have been delivered as part of this holistic approach. In addition to this the project is also engaging directly with, for example, Sport Leeds, West Yorkshire Sport, public health, Children's services, Adult social care, Resources (revenues and benefits).

4.1.2. In addition the Sport and Active Lifestyles service has also conducted two communication audits with Leeds Metropolitan University, with projects very similar to Leeds Let's Get Active. The audits included Leeds Lets Change and Women into Sport and looked to identify the types of messages, images and channels the service should use to communicate and market to these groups. The findings from these audits have been incorporated into the Leeds Let's Get Active programme

4.2. Equality and Diversity / Cohesion and Integration

4.2.1. These proposals have previously been screened for issues on Equality, Diversity, Cohesion and Integration as part of the Executive Board report on the 24 April 2013. In general, such considerations are integral to this whole report as one of the major aims of the proposals is to narrow health inequality, a key council objective. The screening noted:

- a) The pilot project is designed to provide more assistance to get active in more deprived communities.
- b) The free swim and gym offer will be doubled at Armley, Fearnville and the John Charles Centre for Sport – all measured as having the most deprived catchment areas among the council's leisure centres.
- c) The community offer and the pathways to the Bodyline offer will be focused on areas and individuals where the health need is highest.
- d) The free offer will be available to the whole population and across the whole council leisure centre portfolio.
- e) Consider whether some free sessions should be female only.
- f) Consider how access to free sessions is extended to disabled groups as far as possible and practical.

- 4.2.2. As the programme has progressed, the actions above have all been implemented, contributing to the success of the project so far.
- 4.2.3. As well as offers in the community, the proposed 18 month pilot offers free off-peak access to a swim or gym session for at least one hour every day in all leisure centres, two at those in areas of highest deprivation. Those currently unable to afford swimming and gyms should benefit most, wherever in Leeds they live. This may particularly benefit those on low incomes, minority ethnic groups and older people.

4.3. Council policies and City Priorities

- 4.3.1. The proposals aim to narrow health inequality, a major council objective, by encouraging more people to become more physically active, particularly those in areas of higher deprivation where activity levels and life expectancy are lower than the city's average.
- 4.3.2. The overarching vision for 2030 is that Leeds will be the best city in the UK. This means all Leeds' communities will be successful, including those who are currently less active and suffer poorer healthy life expectancy.
- 4.3.3. City Development has as a priority to "Develop the city's cultural events and facilities including changes to sports centres and libraries", and a key performance measure is "To maintain visits to sports centres". This report directly addresses these priorities.

4.4. Resources and value for money

- 4.4.1. Continuing this pilot on the same scale should be neutral to the council's budget in 2014/15. The budgeted cost for 2014/15 of £771k is due to be met with £321k from Sport England, £250k from Public Health, £40k from Public Health and £160k in-kind officer time funded by the Council in its base 2014/15 revenue budget.
- 4.4.2. In terms of value for money, the impact on activity, particularly on the targeted less affluent areas of the city should have long-term benefits in lower health and social care expenditure on a range of physical and mental conditions linked to inactivity. The project is intended to improve our understanding of the level of social and long-term economic return from investing in promoting healthy activity in this way.

4.5. Legal Implications, Access to Information and Call In

- 4.5.1. The provision of sport services by councils and their pricing or subsidy is not subject to statute so the main legal criteria are that these proposals are reasonable.

4.6. Risk Management

- 4.6.1. The main financial risk is that the free offer diverts more paying customers than anticipated, widening the loss of income and reducing the space in pools for previously inactive newcomers. This would increase the cost and reduce the effect of the free swim part of the offer and it might have to be curtailed early to avoid loss

to the council. To manage the risk the income loss and numbers of new participants will be monitored weekly for any disproportionate loss of income.

- 4.6.2. The main policy risk is that this pilot produces an expectation of free access to high cost facilities and activities at a public subsidy that cannot be sustained. To mitigate this risk, efforts will be made to offer additional paid sessions to new customers and to build up evidence of the benefits of the offer, so as to encourage future funding or sponsorship.

5. Conclusions

- 5.1. Modest investment in LLGA has allowed the development and testing of systems and methods to attract inactive people in Leeds to consider increasing their levels of physical activity. LLGA has a functioning online registration process and automated communication to continue to provide and test ways of creating a supportive environment for the target audience. Systems are also in place to capture large data sets which include baseline and follow up data using self-reported 7 day recall. There are currently 17 sites actively involved and a variety of coaches delivering LLGA in the community. LLGA has attracted our target market of inactive people and is supporting with increasing these levels of activity by breaking down the barrier of cost and creating a supportive environment. Insight and market segmentation has created a strong brand and is supported by a large number of partners and stakeholders across the City. LLGA is progressing well against its targets.
- 5.2. LLGA is keen to maximise the opportunities and funding available to continue to support inactive people in becoming active. LLGA is presenting progress to date to the Health and Wellbeing Board (Wednesday 12 March 2014).

6. Recommendations

- 6.1. That Board members note the report and provide feedback on progress to date.

7. Background documents¹

None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Report of Director of City Development

Report to Sustainable Economy and Culture Scrutiny Board

Date: 18th March 2014

Subject: 2013/14 Quarter 3 Performance Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. This report provides a summary of performance against the strategic priorities for the council and city relevant to the Sustainable Economy and Culture Scrutiny Board, in line with the process agreed at the Board's meeting on 17 December 2013.

Recommendations

2. Members are recommended to
- Note the Quarter 3 performance information and to consider if they wish to undertake further scrutiny work to support improvement over the coming year in any of these areas.
 - Indicate whether the volume of performance information appended to this report is at the right level, or whether exception reporting would be more appropriate.

1. Purpose of this report

1.1 This report presents a summary of the quarter three performance data for 2013-14, and provides an update on progress in delivering the relevant priorities in the City Priority Plan 2011-15 and the Best Council Plan 2013 - 17.

2. Background information

2.1 Members will be aware that the delivery of City Priority Plan is shared with partners across the city while the Best Council Plan sets out the Council's key objectives and priorities. This report provides an overview of the performance relating to both plans enabling the Scrutiny Board to consider and challenge the council's performance as well as seeking to influence partners' contributions through existing partnership arrangements.

2.2 This report has 2 appendices:

- Appendix 1 – 'Big Ideas' Progress Update (relating to the City Priority Plan)
- Appendix 2 – Performance Summary (relating to the Best Council Plan)

2.3 Members will also be aware that the current Best Council Plan is under review, and from Quarter 1 2014 – 15 progress updates are likely to reflect an amended set of priorities and measures.

3. Main issues

Quarter 3 Performance Summary

City Priority Plan

3.1 The attached progress update (Appendix 1) outlines progress against the 'Big Ideas' identified by the Sustainable Economy and Culture Board in line with the City Priority Plan. These derive from the three priorities aligned to the Board and their associated obsessions, shown in brackets:

- Drive the sustainable growth of the Leeds economy to support the creation of new jobs and skills (maximising job growth)
- Promote low carbon businesses, buildings, energy generation and connectivity across the City (becoming a low carbon city)
- Raise the profile of Leeds and its cultural opportunities (enjoying an active and creative city)

3.2 The update was discussed at the Sustainable Economy and Culture Board's meeting on 24th February. Board members requested more detailed reports on progress for the six amber-rated 'Big Ideas', and these will be agenda items for future Sustainable Economy and Culture Board meetings throughout 2014.

Best Council Plan

3.4 Appendix 2 shows progress against the priorities relevant to the Sustainable Economy and Culture Scrutiny Board within the Best Council Plan.

3.5 The Board's attention is drawn to the two amber ratings relating to:

- Leeds Let's Get Active

- Cycle City Ambition Grant

- 3.6 Leeds Let's Get Active (LLGA) has been live since 30 September 2013 and is due to run until March 2015; the scheme aims to increase the activity levels and participation in sport of those who are inactive in Leeds, especially in areas of highest health inequalities. The amber rating has been allocated because, while the sign-up of interested target members has been above expectations and the level of new activity is very positive, two strands of the scheme – the 'community offer' and the follow up of those who don't get active – have still to achieve their full potential. To improve these, the community offer has been re-designed to take weather into account and the digital follow up of those who do not get active is being rolled out. The project is well within budget and the impact on Sport income has been less than feared.
- 3.7 A full update on LLGA is included on the Agenda for the Scrutiny Board's meeting on 18 March.
- 3.8 The amber rating for Cycle City Ambition Grant (CCAG) has been allocated due to the complexity of the CCAG project, which comprises a number of strands e.g. arranging 20mph schemes, working on towpaths. The £29 million project funding was only allocated in August 2013, rather than April 2013 as originally anticipated.
- 3.9 Procurement has commenced, but will involve timescales which cannot be shortened, despite the summer 2014 deadline for the overall project. A concerted joint effort is being made both within the Highways and Transportation service, and with our strategic partner, Mouchel, in order to meet the deadlines.

4. Corporate considerations

4.1 Consultation and Engagement

This is an information report and as such does not need to be consulted on with the public. However all performance information is published on the council's and Leeds Initiative websites and is available to the public.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 This is an information, rather than a decision-making, report so demonstrating due regard is not necessary. However, it should be noted that the Sustainable Economy and Culture Board's remit has direct benefits to those living in the most deprived areas of the city, and those who fall within the protected characteristics.

4.3 Council policies and City Priorities

- 4.3.1 This report provides an update on progress in delivering the council and city priorities in line with the council's performance management framework.

4.4 Resources and value for money

- 4.4.1 There are no specific resource implications from this report.

4.5 Legal Implications, Access to Information and Call In

4.5.1 All performance information is publicly available and is published on the council website. This report is an information update providing Scrutiny with a summary of performance for the strategic priorities within its remit and as such is not subject to call in.

4.6 Risk Management

4.6.1 There is a comprehensive risk management process in the Council to monitor and manage key risks. This links closely with performance management.

5 Conclusions

5.1 This report provides a summary of performance against the strategic priorities for the council and city related to Sustainable Economy and Culture Scrutiny Board.

6 Recommendations

6.1 Members are recommended to:

- Note the Quarter 3 performance information and the issues which have been highlighted and consider if they wish to undertake further scrutiny work to support improvement over the coming year in any of these areas.
- Indicate whether the volume of performance information appended to this report is at the right level, or whether exception reporting would be more appropriate.

7.0 Background documents¹

7.1 City Priority Plan 2011 to 2015

7.2 Best Council Plan 2013 - 17

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

3 Obsessions

Maximising Job Growth	Test the potential for developing an international business conference and exhibition facility	<i>Focus group met 4.10.13; update at Board 25.11.13</i>	G
	Increase the leverage of the city's food and drink sector	<i>Taken to the Board on 9.9.13</i>	A
	Create new business training hubs to develop the skills required for the 21 st century	<i>Agenda item for the Board meeting 24.2.14</i>	A
	Develop a programme to help people of all ages improve their digital skills	<i>Agenda item for the Board meeting 24.2.14</i>	A
	Develop a new city-wide adult skills strategy, working with the city's further and higher education providers	<i>Agenda item for the Board meeting 24.2.14</i>	G
	Aspire to achieve zero youth unemployment in Leeds		A
Becoming a Low Carbon City	South Bank – opportunities for regeneration, City Park and preparations for HS2	<i>Agenda item for the Board meeting 24.2.14</i>	G
	<i>Drive a large campaign to influence human behaviour and culture change to meet the city's low carbon targets</i>	<i>University of Leeds to host a workshop to scope key issues/develop a plan</i>	A
Enjoying an Active and Creative City	Position Leeds as the most active city in the UK	<i>Vision for Sport discussed by the Board on 9.9.13; update to the Board in '14</i>	A
	Create a lasting legacy from hosting the Tour De France Grand Depart 2014	<i>Agenda item for May 2014</i>	G
	Test the city's appetite for competing against other UK cities for designation of European Capital of Culture 2023	<i>Agenda item for the Board meeting 24.2.14</i>	G

This page is intentionally left blank

Objective	Priority	Our Measures (PI = Performance Indicator)	Target/ Milestone	Quarter 1 (Q1) Result (=cumulative)	Quarter 2 (Q2) Result (=cumulative)	Quarter 3 (Q3) Result (=cumulative)	Direction Of Travel		
Ensuring High Quality Public Services	Ensuring High Quality Public Services	PI: Significant reduction in the running costs of the asset base	No target set (£43.5m in 2012/13)			Reported annually			
		PI: Increase the number of buildings in good or excellent condition	>90% Buildings (82% in 2012/13)	84% Buildings	84%* Buildings	85%* Buildings	↑		
		PI: Reduce carbon footprint of our buildings (cumulatively compared to 2012/13)	3% Reduction pa (Target = 70,913t CO2 in 2013/14)	29.1% reduction (11,685t CO2)	7.5%* increase (29,565* CO2)	Expected Mid-March			
	Development and implementation of Asset Rationalisation Plan	Asset Management Plan developed and approved					↑		
		Ward Members engaged and involved throughout process					↑		
	Quality highways assets, including carriageways and structures (e.g. tunnels and bridges)	PI: Reduce the numbers of people Killed or Seriously Injured (KSI) on the city's roads	<=280 People (300 in 2012/13)	70 People	127* People	208* People	↑		
		PI: Maintain the percentage of roads assessed as in need of structural repair	5%			Reported annually			
		PI: Reduce the percentage of highways' structures in need of essential repair	34.5%			Reported annually			
	Promote sustainable and inclusive economic growth	Promote sustainable and inclusive economic growth	PI: Optimise the current amount of the business rates base level (% growth)	% Growth to Equate to £5.28m			Reported annually		
			PI: Number of new homes delivered and empty properties brought back into use.	TBC			Reported annually		
PI: Optimise amount of New Homes Bonus secured (Reporting period: 01/10-30/09)			2000 Homes (Band D equivalent)		1,997* Homes	Reported annually			
PI: Increased number of jobs in Leeds (10/11 - 09/12)			TBC (397,300 jobs in 2010/11)			395,100 jobs	↔		
PI: Increased percentage of working age population that is economically active			>67.5% (67.5% in 2012/13)	69.0%	68.8%	69.2%	↑		
PI: Maximise income from Capital receipts			£12m	£4,467k	£6,067k*	£9,633k*	↑		
Maximise employment opportunities for local residents		PI: 250 apprenticeship starts	250 Apprenticeship Starts	51 Starts	131* Starts	174* Starts	↑		
		PI: 2700 residents supported into jobs	2700 Residents	747 Residents	1882* Residents	2628* Residents	↑		
		PI: 6000 people with improved skills	6000 People	2007 People	6431* People	6431* People	↔		
Progressing key infrastructure projects including: Arena NGT Victoria Gate/John Lewis Leeds Station Flood Alleviation East Leeds Extension / Thorpe Park Aire Valley (inc South Bank) Kirkgate Market West Yorkshire Transport Fund		All projects on track to agreed timetables with milestone met					↔		
		Deliver Local Development Framework	Core Strategy	Core Strategy submitted April 2013; Examination Autumn 2013			Complete		
			Site Allocations	Site Allocations Issues and Options to Development Plan Panel April 2013 and Executive Board May 2013	Complete				
			Community Infrastructure Levy (CIL)	CIL Examination Winter 2013				↑	
		Develop a coherent approach to housing need	PI: 407 affordable houses provided	407 Houses	98 Houses	240* Houses	503* Houses	↑	
			PI: 2200 new housing units delivered	2200 Units	518 Units	1134* Units	1791* Units	↑	
		Enjoy an active and creative city where:	All cultural organisations feel they have a voice and influence over cultural direction; and	Establish an Elected Cultural Executive by October 2013					
				Produce delivery plans for major events in 2013/15 including Tour de France, Rugby League World Cup and British Art Show 8				↔	
			Inactive people have become active	Contribute to reduced health inequalities through Leeds Lets Get Active project					↑
				Development of a cycling legacy by March 2014					↑
Submit application for Cycle City Ambition Grant by April 2013			N/A			↑			
City Growth Deal		Develop a City Growth Deal proposal by March 2014		N/A			↑		
Attract large scale external investment in low-carbon technologies to Leeds		Successful bid for technical assistance funding							
		Establish Leeds City Region Green Deal partnership							

This page is intentionally left blank

Report of Head of Scrutiny and Member Development

Report to Scrutiny Board (Sustainable Economy and Culture)

Date: 18 March 2014

Subject: Recommendation Tracking

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. Each Scrutiny Board receives regular reports on any recommendations from previous inquiries which have not yet been completed.
2. This allows the board to monitor progress and identify completed recommendations; those progressing to plan; and those where there is either an obstacle or progress is not adequate. The board will then be able to take further action as appropriate.
3. A standard set of criteria has been produced, to enable the board to assess progress. These are presented in the form of a flow chart at Appendix 1. The questions should help to decide whether a recommendation has been completed, and if not whether further action is required.
4. Attached as Appendix 2 is a progress report on the final outstanding recommendation from the board's inquiry report on young people's engagement in cultural, sporting and recreational activities.
5. Attached as Appendix 3 is a progress report on the 2 outstanding recommendations from the board's 2012 inquiry report on maximising powers to promote, influence and create local employment and skills opportunities. Appendix 4 details the findings of the annual review undertaken to assess how well the new arrangements are working.
6. For each recommendation, a progress update is provided in the table accompanying the report. To assist board members, the Principal Scrutiny Adviser

has proposed a draft status for each recommendation. The board is asked to confirm whether these assessments are appropriate, and to change them where they are not.

7. In deciding whether to undertake any further work, members will need to consider the balance of the board's work programme.

Next Steps

8. Further recommendation tracking reports will be scheduled as required in the new municipal year, enabling the board to judge progress against outstanding recommendations.

Recommendations

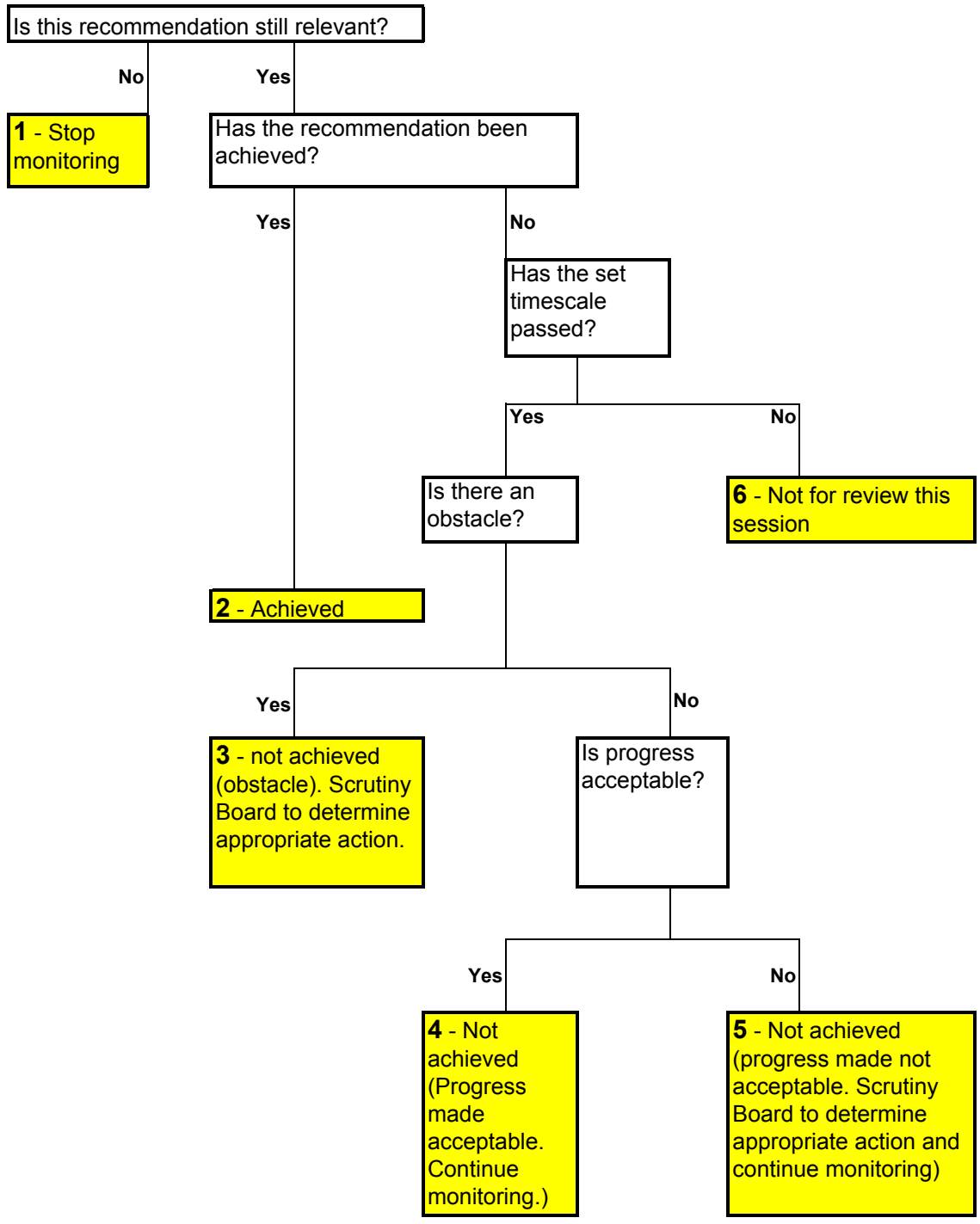
9. Members are asked to:
 - Agree those recommendations which no longer require monitoring;
 - Identify any recommendations where progress is unsatisfactory and determine the action the board wishes to take as a result.

Background documents¹

None used

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Recommendation tracking flowchart and classifications:
Questions to be Considered by Scrutiny Boards



This page is intentionally left blank

Engagement of young people in cultural, sporting and recreational activities

Report published April 2012

Last update October 2013

	Recommendation	Stage	Complete
3	<p>That the Director of city Development and the Director of Children’s Services implement a system of accurate data collection and management which will identify the engagement and take up of Breeze programmes by young people and enable service provision to be targeted. Progress to be reported back to the Scrutiny Board in February 2013.</p>		
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 65</p>	<p><u>March 2014 update</u></p> <p>Three different Breeze Card monitoring pilots were conducted in 2013 with learning taken from each so that the best process could be identified. Two of the three processes trailed have been found to suit the different settings where data are collected.</p> <p>Breeze on Tour and Breeze events – the new scanners trailed were a very safe and effective way of collecting data from such a large audience, issues around data matching arose from the switch to the XN system, these snags in the new system effect all methods of data collection. The Breeze Team along with City Development BRM are looking at ways to resolve these issues and so enhance the quality of future data capture.</p> <p>The Inner South Wellbeing Pilot – this is continuing until the end of this financial year, and feedback and lessons learnt from this pilot will shape the development of the monitoring system on the Breeze Culture Network. Early learning indicates that this is the most safe and cost effective method for external partners to collect and report on participants data.</p> <p>This method will be the one that is used to collect data from statutory and voluntary sector organisations accessing the Youth Activities Fund in future. Some development of the Breeze Culture Network is required to enable the system to be as user friendly as possible, this work is being scoped and will be implemented soon. A programme of training is also to be rolled out to funders and those successful at securing funding.</p> <p><i>Director’s Response (Received July 2012)</i> <i>As part of the work on the cards outlined in Recommendation 2, the data collection the system offers is being rationalised and agreed between the two directorates. City Development is also developing economic and social impact information as part of its grant schemes. This will include a wide range of activity for young people and so is relevant to both directorates who are working together to develop robust measures for the Children’s Services Indicator ‘having fun growing up’ and the City Development Indicator ‘engaging more people in cultural activity’. While progress could be reported in February, it is recommended to delay until April/May when a further report could be provided including data for activities for the whole of the 2012/13 financial year.</i></p>	<p>4 Not achieved (Progress made acceptable. Continue monitoring.)</p>	

April 2013 update

A system is being trailed this summer in a range of venues. It will collect data that will enable elected members and event organisers to measure take up of their activity by young people. It will show numbers, age range, gender and map where young people have come from to attend the event. It will only use de personalised data so no individual can be identified. The system will test a variety of collection devices in different type of venues from non-council run, indoor council venues and outdoor venues to identify which are the most robust and reliable technical approaches.

To be tested and refined over summer 2013

October 2013 update

The ambition to collect data beyond Council delivered activities poses some data protection issues as well as financial considerations. In order to identify the cheapest, most robust system that is both secure in terms of data and user friendly for organisations that are under resourced in staffing, we have piloted 3 approaches over the summer which are currently being reviewed.

Breeze on Tour and Breeze events - Hand held swipes were used – through these we were able to collect card numbers and down load them on onto the system. The swipes were backed up by data collected on computers. This system seems at first analysis to be both robust and safe in terms of data protection. We can confirm that 20,013 under 19's attended the 6 Breeze on Tour events a 8 Mini Breeze events.

The Inner South Wellbeing Pilot – Individual organisations that have been successful at securing Wellbeing funds were asked to upload attendance data onto a web based system via the Breeze Culture Network. This data has yet to be analysed.

The Breeze Youth Activities Fund - Spread sheets have been circulated to all organisations who have been granted Activity Funding. The spread sheets will now be collated to give a picture of attendance at the activities funded. We will report back to Scrutiny both on the data collected and the success of the method.

Maximising Powers to Promote, Influence and Create Local Employment and Skills Opportunities

Report published May 2012

Last update July 2013

	Recommendation	Stage	Complete
5	<p>The Director of City Development works in collaboration with the Director of Resources to undertake annual consultation with Stakeholders to be reported back to the Scrutiny Board in July 2013.</p>		
	<p><u>March 2014 update</u> The results of the annual consultation are presented in the attached report.</p> <p><u>Director's response (received July 2012)</u> The Directors of City Development and Resources will jointly review the implementation of the policy on an annual basis. The review process will include a review of the evidence base as well as seeking the views of key stakeholders such as the Planning and Developers Forum and a range of contractors and would be reported to the respective services and Scrutiny Board.</p> <p><u>February 2013 update</u> The review process will include a review of the evidence base to include the number of contracts and planning agreements that have included obligations, the employment and skills outputs delivered as well as seeking the views of key stakeholders. The review of the evidence base would identify the number of contracts and planning agreements</p> <ul style="list-style-type: none"> • within the scope of the policy framework • that included obligations • that included obligations that were delivered at 100% of target / between 75 and 99% of target/ between 50% and 75% of target • that included obligations that were not delivered or delivered at less than 50% of target <p>The above information would be examined to ascertain whether there is any correlation between the type, nature and scale of the contracted activity / development.</p> <p>Stakeholder views will be sought on how the policy framework to secure employment, skills and supply chain benefits is being implemented. This would seek views through survey and discussions on the support and advice provided; compliance with the requirements including the provision of information for monitoring purposes; the benefits secured for their business including meeting corporate social responsibility objectives, up-skilling their workforce, public relations and publicity. It would seek information on any difficulties encountered and the changes or support required to overcome these.</p> <p>The review process will enable service managers to develop recommendations for changes to the policy framework and way in which it is applied. This periodic review would enable the policy to be amended to reflect changing economic circumstances including local and sectoral changes; changes in employment and skills policy and publicly funded provision; and that additional guidance and support is made available to officers, developers and contractors where appropriate. The outcomes of the review will be reported to the relevant services and Scrutiny Board.</p> <p><u>July 2103 update</u>-The review process outlined in the February update will include consultation with key stakeholders that contributed to the development of systems and processes and that have direct experience of delivering within these. The work to undertake the review is currently being planned but is later than originally requested by Scrutiny Board to take account of a full 12 months of activity following the revised policy framework on procurement activity agreed by Executive Board in November 2012. The findings of the annual review will be reported to February 2014 meeting of Scrutiny Board.</p>	<p>2 (Achieved)</p>	

Maximising Powers to Promote, Influence and Create Local Employment and Skills Opportunities

Report published May 2012

Last update July 2013

	Recommendation	Stage	Complete
12	<p>That the Director of Development and the Director of Resources collaborate to present a report to the Scrutiny Board in January 2013 on the delivery of opportunities in accordance with an agreed policy, an officer toolkit (with associated training) and robust operational monitoring systems</p> <p>The Directors of City Development and Resources undertake to produce a report by the agreed deadline detailing the number and type of employment and skills obligations applied and delivered, the use of the toolkit and guidance materials and monitoring systems.</p>		
	<p><u>March 2014 update</u> The attached report provides details of the number and type of obligations delivered.</p> <p><u>Director's response (received July 2012)</u> The Directors of City Development and Resources undertake to produce a report by the agreed deadline detailing the number and type of employment and skills obligations applied and delivered, the use of the toolkit and guidance materials and monitoring systems.</p> <p><u>February 2013 update</u> To date employment and skills obligations have been included in 15 S106 Planning Agreements, 6 have been progressed to develop an Employment and Skills plan detailing the delivery of opportunities. 300 people have been supported into jobs and 32 apprenticeships created to date. Further work is required to detail the outputs on the remaining sites as Employment and Skills Plans are developed by the developer and the service. 5 contracts have included obligations and delivered 110 jobs and 91 apprenticeships and a further 4 contract specifications have included employment and skills obligations and are currently being tendered.</p> <p>Given the lead time on development and contracting activity, it is not yet possible to report in detail on outcomes delivered.</p> <p><u>July 2013 update</u> The report on the annual review to be undertaken in November will be presented to the scheduled board in February 2014. This is later than originally planned due to the change in the policy framework required for procurement activity agreed by Executive Board in November 2012.</p>	<p align="center">2 (Achieved)</p>	

References to the Director of Environment and Neighbourhoods have been deleted and replaced with the Director of City Development to reflect the revised delegations for Employment and Skills activity.

Report of the Director of City Development and the Director of Resources

Report to Scrutiny Board (Sustainable Economy and Culture)

Date: 18 March 2014

Subject: Delivering employment and training opportunities through the Council's procurement and planning functions

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. The Scrutiny Board recommended actions arising from its inquiry into Maximising Powers to Promote, Influence and Create Local Employment and Skills Opportunities has assisted in strengthening the approach to securing employment, skills and supply chain opportunities for local people and businesses. This activity contributes to the Best Council Plan objectives to promote sustainable and inclusive economic growth by helping people into jobs and supporting business growth through access to supply chain opportunities and addressing workforce development needs.
2. In a period of just over 12 months, 1,230 local residents have secured jobs and 57 young people have benefitted from the apprenticeships created or safeguarded. A review has been undertaken to report on outputs delivered to date and to assess how effectively this approach is working taking account of the revised ways of working and the views of stakeholders. The number of positive outcomes for local residents is expected to grow as the increasing number of contracts and developments in the pipeline commence including the Victoria Gate, Thorpe Park and White Rose developments that offer significant employment opportunities in both construction and with end occupiers.

Recommendations

Members of Scrutiny Board are asked to note the progress made to implement the recommendations of the inquiry into Maximising Powers to Promote, Influence and Create Local Employment and Skills Opportunities.

1 Purpose of this report

- 1.1 The report provides up-to-date information on the outputs delivered through employment and skills obligations applied through the Council's procurement and planning processes. It also details the findings of the review undertaken to assess whether the framework is being applied and is effectively contributing to the achievement of Council objectives.
- 1.2 This report has been prepared in response to the Scrutiny Board recommendations on Maximising Powers to Promote, Influence and Create Local Employment and Skills Opportunities, recommendations 5 and 12.

2 Background information

- 2.3 The Scrutiny Board established an inquiry into how the Council uses its procurement and planning functions as an enabler of locally driven, sustainable economic growth that benefits both local people and businesses. The inquiry recommendations were approved on 28 June 2012.
- 2.2 Progress on implementing the recommendations has been reported periodically to Scrutiny Board with the last report submitted to the Board's meeting on 16 July 2013. The recommendations included provision for an annual review to detail the progress made and the opportunity to review the approach to ensure that it continues to contribute to the achievement of the Council's policy objectives.

3.0 Key Issues

3.1 Outputs delivered to date

- 3.1.1 **Planning.** Within the period covered by the review (September 2012 to January 2014) 40 planning consents were granted with employment and skills obligations during the period covered by the review. 25 applications met the trigger threshold for the inclusion of employment and skills obligations. These developments will provide a range of construction job roles and generate jobs with end users in the retail, hospitality, and customer service and security sector.
- 3.1.2 Employment and Skills Plans detailing the obligations and how these are to be delivered has been put in place for 14 developments. Each plan contains targets for local people into jobs, apprenticeships and supply chain opportunities. These have primarily been within the construction sector to date, with some opportunities with end users in the retail sector.
- 3.1.3 Four developments have completed to date and the outputs are detailed in Appendix 1 Table 1. Employment and Skills Plans yet to be implemented forecast a further 1,000 jobs. These do not include

Trinity Leeds S106

Construction

- 55 Leeds residents into jobs
- 19 Leeds residents into apprenticeships
- 192 jobs safeguarded for Leeds residents
- 9 apprenticeships safeguarded for Leeds residents
- 29 Leeds businesses engaged in the supply chain

Additional support provided to tenant businesses

- 415 Leeds residents into jobs at Primark, Angelica, Craft house and OCS.

the Victoria Gate, Thorpe Park and White Rose Shopping Centre where the Employment and Skills Plans are still in development. The White Rose extension has the potential to support up to 50 construction jobs and up to 1,000 full and part-time jobs in retail and hospitality. Phase 1 of the Victoria Gate development includes the John Lewis store and will potentially create up to 700 construction jobs and 1,200 retail and hospitality jobs. The Thorpe Park development will potentially create up to 330 construction jobs and in the region of 10,700 other jobs over a 25 year period.

3.1.4 **Procurement.** 54 contract specifications have met the threshold value of £100k and were subject to an option appraisal to determine whether the inclusion of employment and skills obligations in the contract were appropriate. A total of 27 specifications were considered not to be suitable for the inclusion of employment and skills obligations. Of these, 13 were considered unsuitable on grounds of value for money; 13 due to the nature of the contract being procured and one contract was tendered but did not proceed due to the quality of the submissions received.

First Direct Arena

Contract obligations – construction phase

- 80 Leeds residents into jobs
- 9 Leeds residents into apprenticeships
- 122 jobs safeguarded for Leeds residents
- 24 apprenticeships safeguarded for Leeds residents
- 144 weeks of work experience (16-18 yrs. and 18 yrs. plus)
- 82 Leeds businesses engaged in the supply chain

Additional support provided to SMG Europe resulted in Leeds residents securing 210 of the 300 jobs available.

3.1.5 A total of 5 contracts have been delivered to date. These have supported 518 local residents to secure jobs and 99 apprentices. Appendix 1 Table 2 details the outputs by ward. A further 8 contracts have been awarded including the Housing and Regeneration programme for Beeston and Holbeck and Little London and the waste recycling facility. The majority of the contracts are construction services but also include the provision of support to young people and adult social care services. The remaining 13 contract specifications are still at various stages of the procurement process.

3.1.6 Appendix 1 Table 3 details the cumulative outputs delivered to date through employment and skills obligation by electoral ward. In total 2,308 individuals gained employment of which 1,233 were residents of Leeds with 417 (48%) of these individual resident in the most disadvantaged wards. 148 apprenticeship positions have been safeguarded or created through the obligations with 31 safeguarded positions and 26 new positions secured by Leeds residents.

3.1.7 In addition to the job outcomes, obligations have enabled 121 site visits (2,997 young people), 19 research projects and 123 work experience opportunities. 27 'Meet the Buyer' events were held and 161 Leeds based businesses have been engaged in the supply chain and a further 160 business have been engaged from across the Yorkshire and Humber region.

3.2 The Review Process

3.2.1 The Procurement, Planning and Employment and Skills services undertook to jointly review the implementation of the policy on an annual basis. This periodic

review will enable the policy to be amended where appropriate to reflect changing economic circumstances including local and sectoral changes; changes in employment and skills policy and publicly funded provision; and ensure that additional guidance and support is made available to officers, developers and contractors where required.

- 3.2.2 The review process has included a review of the quantifiable inputs and outputs; the information systems and processes; and the view of key stakeholders.
- 3.2.3 The review of the quantifiable inputs and outputs has sought to identify the number of contracts and planning agreements
- within the scope of the policy framework
 - with relevant obligations
 - that included obligations that were delivered at 100% of target / between 75 and 99% of target/ between 50% and 75% of target
 - that included obligations that were not delivered or delivered at less than 50% of target.

The above information has been examined to ascertain whether there is any correlation between the level of outcomes achieved and the type, nature and scale of the contracted activity / development.

- 3.2.4 Stakeholder views have been sought through surveys on how the policy framework to secure employment, skills and supply chain benefits is being implemented. This has sought views on the support and advice provided; compliance with the requirements including the provision of information for monitoring purposes; the benefits secured for their business including meeting corporate social responsibility objectives, up skilling their workforce, public relations and publicity. It has also sought information on any difficulties encountered and the changes or support required to overcome these.

3.3 Review Outcomes

- 3.3.1 **Delivery against Targets.** Four developments with S106 agreements were completed and delivered between 75% and 99% of the target outputs set. The majority of targets were achieved with the exception of the number of local people recruited into apprenticeships. This has reflected the uncertain economic climate with businesses concerned to safeguard existing apprentices rather than taking on additional employment liabilities before securing further contracts. However, there were areas where achievements were significantly above those projected including support for site visits, educational and community activities and increased work force skills development.
- 3.3.2 Five contracts awarded by the Council that included employment and skills obligations have been delivered. One contractor delivered between 75% and 99% of the targets set and four delivered between 50% and 75% of the targets set.
- 3.3.3 The key area of underperformance was the recruitment of new apprentices for the reasons outlined in 3.3.1 above. Where difficulties have been encountered in providing and or recruiting to apprenticeships a pragmatic approach has been taken in negotiating additional outputs for work experience and educational visits.
- 3.3.4 **Stakeholder views** were sought primarily through a questionnaire to developers, contractors; procurement, planning and service commissioning managers.

Feedback was sought on the support and advice provided; ability to comply with the requirements including the provision of information for monitoring purposes; the benefits secured for their business including meeting corporate social responsibility objectives; up-skilling of their workforce; public relations and publicity. Key messages from the feedback are summarised below.

Benefits

- The opportunity to inspire young people to enter the construction industry
- The opportunity for involvement in the delivery of innovative community projects
- Involvement with the “Build My Future Build my Leeds Competition”
- Being able to evidence experience of delivering added value when competing for other contracts
- Social impact is embedded in all new development supply chains
- Recognition as a model of good practice in the industry
- Raising the profile of the industry
- Dedicating time from my team to act as mentors for young people
- Living child friendly city through supporting the Families First programme
- Sharing best practice and working in partnership
- Opportunities to support engagement with local schools
- A collaborative and consultative approach
- Increased understanding of what’s expected and the support available
- On-going support throughout the process of assessment and delivery
- Providing independent scrutiny and a clear robust monitoring process
- A single point of contact to provide guidance and support
- Regular reviews to discuss concerns

Challenges

- The construction industry is characterised by high impact activity over the short term with a transient workforce that follows the work. This makes sustainable benefits very difficult to achieve
- Understanding the many organisations and the many legislative rules together with funding opportunities is difficult when dealing with job seekers, work experience and apprenticeships .A single point of contact has been critical in providing the guidance to support effective delivery and link to the right people
- The type of build programme can often have specialist requirements in terms of build and skills which are not always available in Leeds, the City Region or the UK.
- Delivering the level of outcomes in a challenging economic climate across the construction industry, in particular, supporting new apprentices. The establishment of a shared apprenticeship provision linked to the industry that can adapt and is flexible is a welcome addition
- Delivering the wider benefits, on budget and time
- Contractors have found the wording of the S106 difficult to understand and the implications of the risks in delivery
- The inclusion of employment and skills obligations may deter bidders
- Securing the support of the service area to understand the need to complete the toolkit

3.3.5 Feedback from all stakeholders emphasised the critical need for early engagement to foster good working relationships that are both supportive and challenging when required.

- 3.3.6 **Information systems and processes.** Effective systems and ways of working are critical to the effective implementation of the framework for delivering employment and skills obligations. Automated notifications, guidance and toolkits to support options appraisals and robust monitoring systems are in place and there has been increased contact and dialogue and joint working between the relevant services.
- 3.3.7 A key objective of the framework has been to target opportunities to specific localities that may be adversely affected during the development phase and or to ensure that residents from disadvantaged communities have priority access to the employment opportunities. It is intended that this is achieved by targeting opportunities to named geographies i.e. localities / wards/ parliamentary constituencies.
- 3.3.8 The targeted approach has differed in relation to the size and nature of the development / contract and the skill levels required for the job roles available. For example the development of new office quarters for the West Yorkshire Police service covered a target area within a 50 mile radius of the site whereas a retail supermarket development in South Leeds had a target area covering adjacent wards. The distribution of job outputs secured across wards reflects both the existing workforce base of businesses as well as targeted interventions to recruit new employees.
- 3.3.9 Developers and contractors have largely supported this targeted approach but successful delivery is dependent to a large degree on the outreach and engagement activity delivered by the Employment and Skills service. To ensure that future targeted approaches are maximised the service has realigned staff resources to support increased outreach activity to raise awareness of the opportunities, engage local residents, provide skills training where appropriate and advise on recruitment processes. Working in close collaboration with the Area Committee lead member and ward members, this revised approach enabled 39 briefing and ICT support sessions to be delivered to 1,090 local residents applying for the 300 jobs currently being recruited to at retail development in Middleton under S106 obligations.
- 3.3.10 A number of the planning consents and S106 agreements were determined prior to the Scrutiny Board's inquiry and did not take account of employment opportunities with end users of the development. For example the Trinity Leeds development included S106 obligations on the construction phase only. This agreement was completed but since then we have strengthened the format and content of the agreements and practices requiring the developer to submit an Employment Strategy that details how they will work with the Council during the construction phase and with the end occupiers of the development. This approach has been adopted for both the development of Victoria Gate and White Rose.
- 3.3.11 A high number of contracts that meet the threshold for appraisal have been assessed as not suitable for the inclusion of employment and skills obligations. Contract length is a key determinant of the ability of the contractor to achieve employment and skills outcomes. It is proposed that contracts of less than 12 months duration should not be considered. Further work is required to identify key gateway criteria or thresholds in addition to contract value that can be consistently applied to make best use of resources. The nature and size of the services and activities being procured have the potential to deliver very different volumes of

opportunities and should be balanced against the need to complete a resource intensive assessment process if obligations are to be delivered without significant additional cost to the Council.

4.0 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 Key stakeholders including contractors, developers and their end users where appropriate, planning, procurement and service commissioning officers who have contributed to the assessment, negotiation and implementation of the obligations have been involved in the review process. 28 responses were received to the questionnaire seeking feedback on the policy; guidance notes and toolkits; application and support offered to enable implementation.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 An Equality Impact Assessment screening was undertaken in 2012 to inform the revisions to the Council's procurement policy. Increases in unemployment through the recession disproportionately impacted on those neighbourhoods with the highest levels of claimants. Obligations include minimum levels to be achieved and are increasingly targeted to specific communities and claimant groups as well as cohorts of young people engaged in employability and skills programmes. Achievement against these targets will be monitored and reported and continue to inform implementation.

4.3 Council policies and City Priorities

4.3.1 The activity and benefits arising from this approach contribute to the achievement of objectives in the Best Council Plan to promote sustainable and inclusive economic growth by helping local residents into jobs and supporting local businesses to access supply chain opportunities. The heads of terms of S106 employment and skills obligations are reported to and agreed by Plans Panels prior to the determination of any planning applications.

4.4 Resources and value for money

4.4.1 The inquiry recommendations have been implemented within existing resources and have delivered additional benefits to local residents and local businesses that may not have otherwise happened. Support offered to developers and contractors to implement their obligations has included access to a range of existing publicly funded employability and skills programmes.

4.5 Legal Implications, Access to Information and Call In

4.5.1 Activity to secure employment and skills obligations must comply with the Public Contract Regulations 2006 and not contravene the legislative framework and guidance issued by the Secretary of State on the use of Planning Obligations.

4.5.2 There are no specific legal implications arising from this monitoring report.

4.6 Risk Management

4.6.1 The impact of introducing employment and skills obligations on developers will continue to be considered over the short, medium and long term and in the context

of prevailing economic conditions; the strength of targeted sectors within the economy; and the need to balance any gains with the need to encourage continued investment in Leeds. These issues will be monitored and kept under review.

5.0 Conclusions

5.1 The inclusion of employment and skills obligations is the first step in a process that can play out over a considerable period of time. The lead in time from the grant of planning consent to development starting on site can be up to 3 years and can be delayed further in the current economic climate, a matter outside of the control of the Council. The process of developing a tender specification, seeking and evaluating tenders on high value contracts will usually take more than 6 months. At this stage outputs reported remain modest due to the lengthy lead time on activity delivered through this process but are increasing.

5.2 In total, 1,230 local residents have accessed jobs and 57 apprenticeships have been created or safeguarded to date. This number is expected to grow as the increasing number of contracts and developments in the pipeline commence. The Victoria Gate, Thorpe Park and White Rose developments will offer significant employment opportunities in both the construction and with end occupiers.

5.3 There have been an increased number of opportunities to apply employment and skills obligations to contracts and planning agreements and work will continue to refine and more effectively target the approach to those developments with significant employment generating potential during construction and in end users. The continuous review of the framework will enable the Council and key stakeholders to assess the continued effectiveness of this approach and take appropriate action to amend the approach to meet changing circumstances and needs when required.

6.0 Recommendations

6.1 Members of Scrutiny Board are asked to note the progress made to implement the recommendations of the inquiry into Maximising Powers to Promote, Influence and Create Local Employment and Skills Opportunities.

7.0 Background documents¹

7.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Appendix 1 Table 1: Planning Period: Sept 2012 - Jan 2014

	Cumulative	New	New - End User Opps	Comments
ESP in development	3	0	0	
ESP agreed	15	1	0	
Total	18	1	0	

Outputs	People into Jobs	Jobs Safeguarded	People into Apprenticeships	Apprenticeships safeguarded	Totals by Wards	%
Adel and Wharfedale	7	2	0	0	9	1.03%
Alwoodley	12	5	0	0	17	1.95%
Ardsley and Robin Hood	5	1	1	0	7	0.80%
Armley	29	1	1	1	32	3.67%
Beeston and Holbeck	24	12	1	0	37	4.24%
Bramley and Stanningley	23	6	0	1	30	3.44%
Burmantofts and Richmond	28	11	0	0	39	4.47%
Calverley and Farsley	13	0	0	1	14	1.60%
Chapel Allerton	13	2	0	0	15	1.72%
City and Hunslet	46	43	2	0	91	10.42%
Cross Gates and Whinmoor	15	9	3	0	27	3.09%
Farnley and Wortley	14	8	0	0	22	2.52%
Garforth and Swillington	9	11	0	1	21	2.41%
Gipton and Harehills	19	1	0	0	20	2.29%
Guiseley and Rawdon	56	7	0	0	63	7.22%
Harewood	7	3	0	0	10	1.15%
Headingley	21	21	0	1	43	4.93%
Horsforth	11	2	0	0	13	1.49%
Hyde Park & Woodhouse	14	0	0	0	14	1.60%
Killingbeck and Seacroft	21	5	0	0	26	2.98%
Kippax and Methley	12	4	0	0	16	1.83%
Kirkstall	30	24	0	1	55	6.30%
Middleton Park	54	5	1	0	60	6.87%
Moortown	16	0	0	1	17	1.95%
Morley North	9	16	0	1	26	2.98%
Morley South	6	1	1	0	8	0.92%
Otley and Yeadon	27	3	0	1	31	3.55%
Pudsey	16	15	0	2	33	3.78%
Rothwell	11	11	0	0	22	2.52%
Roundhay	11	0	0	0	11	1.26%
Temple Newsam	7	1	0	1	9	1.03%
Weetwood	12	18	0	0	30	3.44%
Wetherby	1	1	2	1	5	0.57%
Totals	599	249	12	13	873	100.00%

Appendix 1 Table 2: Procurement Period : Sept 2012- Jan 2014

Procurement Meeting The Thresholds (£100k)	Cumulative	New	End User Opps
Assessed with Obligations	61	7	0
Progression to Tender	6	0	0
Awarded	8	0	0
Not Suitable	31	4	0
Total number of Procurement Assessed	61	11	0

Outputs	People into Jobs	Jobs Safeguarded	People into Apprenticeships	Apprentices safeguarded	Total by Wards	%
Adel and Wharfedale	7	0	0	0	7	1.68%
Alwoodley	2	0	0	0	2	0.48%
Ardsley and Robin Hood	5	0	2	2	9	2.16%
Armley	7	0	0	0	7	1.68%
Beeston and Holbeck	8	15	0	1	24	5.76%
Bramley and Stanningley	8	0	0	1	9	2.16%
Burmantofts and Richmond	11	0	0	0	11	2.64%
Calverley and Farsley	3	0	0	2	5	1.20%
Chapel Allerton	13	3	1	1	18	4.32%
City and Hunslet	23	1	0	0	24	5.76%
Cross Gates and Whinmoor	8	0	1	1	10	2.40%
Farnley and Wortley	16	3	1	1	21	5.04%
Garforth and Swillington	1	30	0	0	31	7.43%
Gipton and Harehills	15	0	0	0	15	3.60%
Guiseley and Rawdon	2	0	0	1	3	0.72%
Harewood	1	0	0	0	1	0.24%
Headingley	11	0	0	0	11	2.64%
Horsforth	4	7	0	0	11	2.64%
Hyde Park & Woodhouse	32	0	0	0	32	7.67%
Killingbeck and Seacroft	12	0	1	0	13	3.12%
Kippax and Methley	2	0	0	0	2	0.48%
Kirkstall	11	0	0	1	12	2.88%
Middleton Park	16	0	4	0	20	4.80%
Moortown	11	0	0	0	11	2.64%
Morley North	2	10	0	0	12	2.88%
Morley South	6	0	1	1	8	1.92%
Otley and Yeadon	5	0	0	2	7	1.68%
Pudsey	3	0	0	0	3	0.72%
Rothwell	5	0	1	2	8	1.92%
Roundhay	8	0	0	0	8	1.92%
Temple Newsam	5	0	1	1	7	1.68%
Weetwood	3	0	1	1	5	1.20%
Wetherby	0	50	0	0	50	11.99%
Totals	266	119	14	18	417	100.00%

Appendix 3 Table 3: Planning and Procurement

Period: Sept 2012 – Jan 2014

Outputs	People into Jobs	Jobs Safeguarded	People into Apprenticeships	Apprentices safeguarded	Total by Wards	%
Adel and Wharfedale	14	2	0	0	16	1.24%
Alwoodley	14	5	0	0	19	1.47%
Ardsley and Robin Hood	10	1	3	2	16	1.24%
Armley	36	1	1	1	39	3.02%
Beeston and Holbeck	32	27	1	1	61	4.73%
Bramley and Stanningley	31	6	0	2	39	3.02%
Burmantofts and Richmond	39	11	0	0	50	3.88%
Calverley and Farsley	16	0	0	3	19	1.47%
Chapel Allerton	26	5	1	1	33	2.56%
City and Hunslet	69	44	2	0	115	8.91%
Cross Gates and Whinmoor	23	9	4	1	37	2.87%
Farnley and Wortley	30	11	1	1	43	3.33%
Garforth and Swillington	10	41	0	1	52	4.03%
Gipton and Harehills	34	1	0	0	35	2.71%
Guiseley and Rawdon	58	7	0	1	66	5.12%
Harewood	8	3	0	0	11	0.85%
Headingley	32	21	0	1	54	4.19%
Horsforth	15	9	0	0	24	1.86%
Hyde Park and Woodhouse	46	0	0	0	46	3.57%
Killingbeck and Seacroft	33	5	1	0	39	3.02%
Kippax and Methley	14	4	0	0	18	1.40%
Kirkstall	41	24	0	2	67	5.19%
Middleton Park	70	5	5	0	80	6.20%
Moortown	27	0	0	1	28	2.17%
Morley North	11	26	0	1	38	2.95%
Morley South	12	1	2	1	16	1.24%
Otley and Yeadon	32	3	0	3	38	2.95%
Pudsey	19	15	0	2	36	2.79%
Rothwell	16	11	1	2	30	2.33%
Roundhay	19	0	0	0	19	1.47%
Temple Newsam	12	1	1	2	16	1.24%
Weetwood	15	18	1	1	35	2.71%
Wetherby	1	51	2	1	55	4.26%
Totals	865	368	26	31	1290	100%

This page is intentionally left blank

Report of Head of Scrutiny and Member Development

Report to Scrutiny Board (Sustainable Economy and Culture)

Date: 18 March 2014

Subject: Work Schedule

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. The Board's draft work schedule is attached as appendix 1. The work schedule reflects discussions at the Board's meeting in February. It will be subject to change throughout the municipal year.

2. Also attached as appendix 2 are the Executive Board minutes of 14 February 2014. The minutes of the Executive Board meeting on 5 March 2014 will be circulated before the Scrutiny Board meeting.

Recommendations

3. Members are asked to:
 - a) Consider the work schedule and make amendments as appropriate
 - b) Note the Executive Board minutes

Background documents¹

None used

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

This page is intentionally left blank

Scrutiny Board (Sustainable Economy and Culture) Work Schedule for 2013/2014 Municipal Year

Area of review	Schedule of meetings/visits during 2013/14		
	June	July	August
Jobs and skills Inquiry			
Leeds Let's Get Active Scheme Inquiry	To agree terms of reference SB 18/6/13	Session One SB 16/7/13	
Tour de France			
Call In			West Park Centre SB 6/8/13
Requests for scrutiny	Party in the Park	Residents' Parking Permit Schemes SB 16/7/13	
Pre-decision Scrutiny		Draft Sports Strategy SB 16/7/13	
Recommendation Tracking		Maximising Powers to Promote Influence and create Local Employment and Skills Opportunities SB 16/7/13	
Budget & Policy Framework Plans			
Performance Monitoring	Quarter 4 performance report SB 18/6/13		
Contributions to the work of other Scrutiny Boards		Youth Offer (led by Children & Families) WG 9/7/13	

Scrutiny Board (Sustainable Economy and Culture) Work Schedule for 2013/2014 Municipal Year

Area of review	Schedule of meetings/visits during 2013/14		
	September	October	November
Apprenticeships Inquiry	Scope inquiry WG 9/9/13	Agree terms of Reference SB 8/10/13	Session One SB 19/11/13
Cultural organisations' engagement with communities Inquiry			Agree terms of Reference SB 19/11/13
Tour de France		SB 8/10/13	
West Park Centre	SB 17/9/13		
Requests for scrutiny		Developers and planning process SB 8/10/13	
Pre-decision Scrutiny	Community Infrastructure Levy draft charging schedule SB 17/9/13	Residents' Parking Permit Schemes SB 8/10/13	
Budget & Policy Framework Plans			
Recommendation Tracking		Young People's engagement in culture SB 8/10/13	
Performance Monitoring			
Contributions to the work of other Scrutiny Boards	Youth offer WG 24/9/13		

Scrutiny Board (Sustainable Economy and Culture) Work Schedule for 2013/2014 Municipal Year

Area of review	Schedule of meetings/visits during 2013/14		
	December	January	February
Apprenticeships Inquiry		Meeting with young people WG 16/1/14 Session Two SB 21/1/14	
Cultural organisations' engagement with communities Inquiry			Session One SB 18/2/14
Tour de France			Progress report on preparations SB 18/2/14
Manufacturing Sector	Briefing SB 17/12/13		
Requests for scrutiny			
Pre-decision Scrutiny			Strategic Economic Plan SB 4/2/14 (Joint with Housing & Regeneration)
Budget & Policy Framework Plans	Executive Board's initial budget proposals WG 17/12/13	Local Flood Risk Management Strategy SB 21/1/14	
Recommendation Tracking		Scrutiny of Strategic Partnership Board SB 21/1/14	
Performance Monitoring	Revised performance framework SB 17/12/13		
Contributions to the work of other Scrutiny Boards	Youth offer WG 10/12/13		

Key: SB – Scrutiny Board (Sustainable Economy and Culture) Meeting

WG – Working Group Meeting

Scrutiny Board (Sustainable Economy and Culture) Work Schedule for 2013/2014 Municipal Year

Area of review	Schedule of meetings/visits during 2013/14		
	March	1 April	15 April
Apprenticeships Inquiry		Session Three SB 1/4/14	
Cultural organisations' engagement with communities Inquiry			Session 2 SB 15/4/14
Leeds Let's Get Active Scheme	Session Two SB 18/3/14		
Annual review of Partnership		To undertake "critical friend" challenge SB 1/4/14	
Tour de France			Progress report on preparations SB 15/4/14
Requests for scrutiny	20s Plenty for Us Campaign SB 18/3/14		
Pre-decision Scrutiny			
Budget & Policy Framework Plans			
Recommendation Tracking	Maximising Powers to Promote Influence and create Local Employment and Skills Opportunities SB 18/3/14 Young People's engagement in culture SB 18/3/14		
Performance Monitoring	Quarter 3 performance report SB 18/3/14		
Contributions to the work of other Scrutiny Boards			Youth Offer WG Date TBC

Key: SB – Scrutiny Board (Sustainable Economy and Culture) Meeting

WG – Working Group Meeting

Scrutiny Board (Sustainable Economy and Culture) Work Schedule for 2013/2014 Municipal Year

Unscheduled items

Sustainability of events Working Group

Site Allocations Plan – estimated June 2014

Aire Valley Action Plan – estimated June 2014

Community Infrastructure Levy – apportionment of spending and spending priorities – estimated summer 2014 (to include representative from Housing & Regeneration SB)

Asset Management (Chair of Resources and Council Services SB to be included) 2014/15

Local Flood Risk Management Strategy – annual scrutiny review of progress

This page is intentionally left blank

EXECUTIVE BOARD

FRIDAY, 14TH FEBRUARY, 2014

PRESENT: Councillor K Wakefield in the Chair

Councillors J Blake, A Carter, M Dobson,
S Golton, P Gruen, R Lewis, L Mulherin,
A Ogilvie and L Yeadon

170 Exempt Information - Possible Exclusion of the Press and Public

RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of the following parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

- (a) Appendix 1 to the report entitled, 'Holbeck Urban Village Disposal of the Engine House' referred to at Minute No. 180 is designated as exempt in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 on the grounds that it contains information relating to the financial or business affairs of any particular person (including the authority holding that information). It is considered that the public interest in maintaining the content of the appendix as exempt outweighs the public interest in disclosing the information. Appendix 1 is exempt, as disclosing the amount of grant available may affect the Council's ability to secure the best financial outcome through the competition.

171 Late Items

With the agreement of the Chair, a late item of business was admitted to the agenda entitled, 'Leeds Core Strategy: Inspector's Main Modifications'. This report had been submitted as a late item of business, as the report could not be included within the agenda due to the timescales by which the modifications from the inspector were received. However, it was deemed appropriate that Board Members were provided with an update on the Core Strategy, in particular the recent correspondence received from the Core Strategy Inspector, at the earliest opportunity, prior to a further report being submitted to the 5th March 2014 Board meeting which would consider the implications of the Main Modifications in more detail. (Minute No. 181 refers).

In addition, an updated version of Appendix 1 (Data Annex document) to agenda item 18, entitled, 'Annual Standards Report: Early Years Foundation Stage, Primary and Secondary Schools Provision' had been circulated to Board Members for their consideration. (Minute No. 186 refers).

Draft minutes to be approved at the meeting
to be held on Wednesday, 5th March, 2014

172 Declaration of Disclosable Pecuniary Interests

There were no Disclosable Pecuniary Interests declared to the meeting, however:-

In relation to the agenda item entitled, 'Design and Cost Report for Robin Hood Primary School: Basic Need Expansion Works', Councillor Mulherin drew the Board's attention to her position as the Chair of Governors at Robin Hood Primary School (Minute No. 183 refers).

Also, in relation to the agenda item entitled, 'Outcome of Consultation on Proposals to Increase Primary Provision in Farsley' Councillor A Carter drew the Board's attention to his position on the Board of Governors at Calverley Church of England Primary School (Minute No. 184 refers).

173 Minutes

RESOLVED – That the minutes of the previous meeting held on 22nd January 2014 be approved as a correct record.

LEADER OF COUNCIL'S PORTFOLIO

174 Financial Health Monitoring 2013/2014 - Month 9

The Deputy Chief Executive submitted a report on the Council's projected financial position for 2013/2014 after nine months of the financial year.

The Chair thanked all officers concerned for their continued efforts which had led to the current financial position, after 9 months of the financial year.

RESOLVED – That the projected financial position of the authority after nine months of the financial year be noted.

175 Revenue Budget Proposals and Capital Programme

(A) Leeds City Council Revenue Budget and Council Tax 2014/2015

Further to Minute No. 137, 18th December 2013, the Deputy Chief Executive submitted a report regarding the proposals for the City Council's Revenue Budget for 2014/2015 together with the Leeds element of the Council Tax to be levied in 2014/2015.

The Board noted the proposal to increase Leeds' element of the Council Tax for 2014/15 by 1.99%, and discussed the range of significant factors which had been taken into consideration when forming this proposal.

The Board paid tribute to all officers concerned for the work which they had undertaken and the support that they had provided to Members throughout the budget setting process to date.

RESOLVED –

- (a) That Council be recommended to approve the Revenue Budget for 2014/2015 totalling £565.777m, as detailed and explained within the

submitted report and accompanying papers, with a 1.99% increase in the Leeds' element of the Council Tax for 2014/2015.

- (b) That Council be recommended to approve grants totalling £109,000, to be allocated to Parishes, as detailed within paragraph 6.15.4 of the submitted report.
- (c) That Council be recommended to approve an amendment to the Council Tax scheme as detailed within paragraph 3.14 of the submitted report, which is to be adopted as the empty property scheme.
- (d) That in respect of the Housing Revenue Account, Council be recommended to: -
 - (i) approve the budget with an average rent increase figure of 5.9%;
 - (ii) increase the charge for garage rents to £7.18 per week (based upon 52 rent weeks);
 - (iii) increase service charges in line with rents (5.9%).
- (e) That Council be recommended to approve that the delegated limits for Revenue virements are amended to allow Executive Board to approve virements up to a maximum of £5,000,000.
- (f) That it be agreed that the line of eligibility for adult community care services remains unchanged for 2014/2015.
- (g) That approval be given to the awarding of Retail Relief to all businesses which meet the criteria as set out within Appendix 1 to the submitted report, subject to the provisions of State Aid.

(B) Capital Programme Update 2014-2017

The Deputy Chief Executive submitted a report setting out the proposed Capital Programme for the period 2014-2017, which included details of forecast resources for that period. In addition, the report also provided a review of 2013/2014 scheme spend.

RESOLVED –

- (a) That the following be recommended to Council:-
 - (i) That the capital programme, as presented in Appendix H to the submitted report, be approved;
 - (ii) That the proposed Minimum Revenue Provision (MRP) policies for 2014/2015 as set out within paragraph 3.6 and explained in Appendix F of the submitted report, be approved.
- (b) That approval be given to the list of land and property sites as shown within Appendix C to the submitted report, being disposed of in order to generate capital receipts for use in accordance with the MRP policy.
- (c) That approval be given to the receipts received as part of Compulsory Purchase Orders (CPOs) required to deliver the Victoria Gate programme being ringfenced to repay the CPOs, and that it be noted

Draft minutes to be approved at the meeting
to be held on Wednesday, 5th March, 2014

that the approvals to inject and give 'Authority to Spend' on these CPOs are to be treated as category C, and as such are delegated to the Director of City Development.

(C) Treasury Management Strategy 2014/2015

The Deputy Chief Executive submitted a report setting out the Treasury Management Strategy for 2014/2015, together with the revised affordable borrowing limits under the prudential framework. In addition, the report also provided a review of strategy and operations in 2013/2014.

RESOLVED –

- (a) That approval be given to the initial treasury strategy for 2014/2015, as set out within Section 3.3 of the submitted report, and that the review of the 2013/2014 strategy and operations, as set out within Sections 3.1 and 3.2 of the submitted report, be noted.
- (b) That Council be recommended to set the borrowing limits for 2013/14, 2014/15, 2015/16 and 2016/17 as detailed within Section 3.4 of the submitted report.
- (c) That Council be recommended to set the treasury management indicators for 2013/14, 2014/15, 2015/16 and 2016/17 as detailed within Section 3.5 of the submitted report.
- (d) That Council be recommended to set the investment limits for 2013/14, 2014/15, 2015/16 and 2016/17 as detailed within Section 3.6 of the submitted report.

(The matters referred to in Minute Nos. 175 (A)(a)-175(A)(e), 175(B)(a)(i)-175(B)(a)(ii) and 175(C)(b)-175(C)(d) being matters reserved to Council, were not eligible for Call In)

(Under the provisions of Council Procedure Rule 16.5, Councillor A Carter required it to be recorded that he abstained from voting on the decisions referred to within Minute No. 175(A) and (B), whilst Councillor Golton required it to be recorded that he abstained from voting on the decisions referred to within Minute No. 175(A))

ADULT SOCIAL CARE

176 Creation of a Social Enterprise to deliver the Learning Disability Community Support Service

The Director of Adult Social Services submitted a report setting out proposals for the potential development of a social enterprise in the form of a staff-led public service mutual to deliver the Learning Disability Community Support Service. The report sought approval to undertake formal consultation with staff and engagement with a range of stakeholders on the submitted proposals.

The Board thanked all officers who had been involved in the development of this initiative to date and provided unanimous support for the proposals.

RESOLVED –

- (a) That the progress made to date in relation to the development of a social enterprise for the Learning Disability Community Support Service, including the production of an Integrated Business Plan; an executive summary of which is attached to the submitted report at Appendix 1, be noted.
- (b) That approval be given to enable formal consultation to be undertaken with staff regarding the proposal to establish a social enterprise and, subject to a positive staff response, approval be given to establish transitional arrangements, as detailed at resolutions (c), (d) and (e) below.
- (c) That full engagement with a wide group of stakeholders including Elected Members, customers and family carers be authorised.
- (d) That the setting up of a Shadow Board to oversee the development of the social enterprise be authorised, which will include membership from the Council.
- (e) That the preparation of a detailed service specification and the negotiation of a contract for services for a period of 5 years, which achieves the balance of benefits and risks for both the Council and the social enterprise, as identified within the submitted report, be authorised.
- (f) That it be noted that (subject to a positive staff response through the consultation process) a further report will be brought to Executive Board, during the transitional arrangements, which will request approval to launch the social enterprise.
- (g) That the next steps be approved as follows:-
 - March – May 2014: Formal consultation on the proposal
 - June 2014: Establishment of shadow arrangements
 - December 2014: Report to Executive Board requesting approval to launch the social enterprise
 - Early 2015: Launch of social enterprise
- (h) That it be noted that the Head of Service for the Learning Disability Community Support Service is the lead officer for this project.

DEVELOPMENT AND THE ECONOMY

177 Response to Deputation - "20's Plenty for Us" Campaign

The Director of City Development and the Director of Public Health submitted a joint report setting out the Council's response to the deputation presented to

the Council meeting of the 13th November 2013 by the “20’s Plenty for Us” campaign group.

Members welcomed the approach being taken by the Council in respect of this issue and specifically supported the matter being referred to Scrutiny Board (Sustainable Economy and Culture) for further consideration. In addition, the Board welcomed the range of benefits being realised as a result of the initiative, with specific reference being made to the promotion of more active and healthy local modes of travel.

RESOLVED –

- (a) That the contents of the submitted report, together with the success of the current programmes in the context of the overall road safety record for Leeds, be noted.
- (b) That the continuation of the targeted approach to the progressive roll out of 20 mph speed limits in the city be endorsed, with a view to extending the opportunity to all residential areas as resources permit.
- (c) That approval be given to work being undertaken with partners both from within and outside of the Council (such as the ‘20’s Plenty for Us’ group and Public Health services) on the promotion of the 20mph speed limits, with a view to maximising all related benefits by securing the greatest possible public support and compliance. In addition, approval also be given to explore new avenues in order to obtain funding for the introduction of schemes, publicity and marketing.
- (d) That the ‘20’s Plenty for Us’ campaign group’s work in raising the profile of this issue be acknowledged, together with the group’s request that this matter be scrutinised, and as such, this issue be referred to the Scrutiny Board (Sustainable Economy and Culture) for consideration.
- (e) That it be noted that the Head of Transport Planning will be responsible for the implementation of such matters.

178 Bridgewater Place

Further to Minute No. 124 (6th November 2013), the Director of City Development submitted a report which sought approval to accept the revised Leeds City Council protocol on actions to be taken when high winds were forecast in relation to Bridgewater Place in light of the Assistant Coroner’s recommendation to the Council. In addition, the report also sought approval to the basis of a response to the Assistant Coroner.

Members noted the details within the submitted report in respect of the expert advice which had been received in 2001 and 2008 respectively regarding the development’s impact upon existing wind conditions.

Responding to a Member's enquiry, officers informed the Board that the responsibility for maintenance of the remedial works proposed was yet to be determined.

In conclusion, on behalf of the Council, the Board offered its deepest condolences to the family of the late Dr Slaney, and it was emphasised that the Council was working extremely hard to ensure that the Assistant Coroner's recommendations to the Local Authority were being adhered to. In addition, it was noted that the Council had been encouraged by the approach which was being taken by the building's owners with regard to the actions required to ameliorate the wind effect caused by Bridgewater Place.

RESOLVED –

- (a) That the Assistant Coroner's recommendation from the Inquest which concluded on 3rd December 2013 be noted; and that the decision as to what action should be taken in response to the concern that a future death may occur remains solely that of the Council, also be noted.
- (b) That it be noted that the Council is subject to both statutory and practical constraints in the exercise of its highway management functions and in actions that it can in fact take to improve conditions for pedestrians accessing this area.
- (c) That the proposed revisions to Leeds City Council's High Winds Protocol in relation to Bridgewater Place, as detailed within section 3.15 of the submitted report, be approved.
- (d) That Appendix A to the submitted report be approved as the basis of a response to the Assistant Coroner to be returned by 7th March 2014.
- (e) That the Director of City Development and the Chief Officer (Highways and Transportation) be delegated the necessary authority to amend the High Winds Protocol in consultation with the Executive Member for Development and the Economy should circumstances and experiences on site deem it necessary, and to also expedite the work to provide pedestrian shelters and the appropriate Traffic Regulation Order(s) in order to facilitate the recommendations as contained within the submitted report and within existing financial approvals.
- (f) That the following be noted:-
 - (i) that the revised protocol will be implemented when approval is granted by the Executive Board;
 - (ii) that this decision will take immediate effect;
 - (iii) that the Chief Officer (Highways and Transportation) will be responsible for implementing the protocol in consultation with the Peace and Emergency Planning Unit (PEPU) and the Police;
 - (iv) that the installation of the pedestrian shelter will be expedited subject to any mandatory planning, highways and procurement issues with delivery expected March/April 2014.

179 Progress in Delivering Housing on Council Brownfield Land

Further to Minute No. 153, 9th January 2013, the Director of City Development and the Director of Environment and Housing submitted a joint report providing an update on the Council's activities to deliver new housing on previously developed land in its ownership, as a contribution towards the delivery of the Best City ambition for Leeds. In addition, the report included a progress update on the first year of the Brownfield Land Programme and set out proposals for how the next phases of this work could be taken forward. Finally, the report presented the opportunity for the city to access significant funding to support affordable housing delivery.

Responding to Members' comments and concerns, the Council's commitment to the release and prioritisation of brownfield sites over greenfield sites was emphasised. Furthermore, the Board received an update on the actions being taken to encourage the development of those brownfield sites within the Council's ownership which were located throughout the city, so that the nature of such developments met the specific need of the local community. Members noted that such actions included proactive discussions with developers, whilst the Board considered what further actions could be taken to ensure that the development of those brownfield sites was successfully achieved.

RESOLVED –

- (a) That the progress made to date in bringing the Council's brownfield land forward for development through the Housing Investment Land Strategy be noted, together with the progress made on the first phase of due diligence and disposals process under the Brownfield Land Programme, as set out within paragraphs 3.8 – 3.19 of the submitted report.
- (b) That the proposed packaging and phasing of disposals under the Brownfield Land Programme over the remainder of 2013/14 and 2014/15, to be taken forward by the Chief Asset Management & Regeneration Officer, as set out in paragraphs 3.21 – 3.26 of the submitted report, be supported.
- (c) That approval be given for the Chief Asset Management and Regeneration Officer, on behalf of the Director of Environment and Housing, to further develop the Council Housing Growth Programme in order to include a proposal for a package of investment through that would enable the development of exemplar energy efficient housing, alongside the potential for differential rent levels, as set out within paragraphs 3.27 – 3.29 of the submitted report, and that a further report on this subject be submitted to a future meeting of Executive Board.
- (d) That the Chief Asset Management and Regeneration Officer be requested to report back to the March 2014 meeting of Executive Board with details of sites proposed for allocation to the 2015-18 Affordable Housing Programme for the purposes of maximising grant

and investment to the city, as set out within paragraphs 3.30 – 3.36 of the submitted report.

- (e) That support be given to the proposal that the Chief Asset Management & Regeneration Officer uses the Homes & Communities Agency's Development Partner Panel to procure a small number of developer interests to work with the Council from 2014/15 in delivering the Brownfield Land Programme, as set out within paragraphs 3.38 – 3.44 of the submitted report.

180 Holbeck Urban Village: Disposal of the Engine House

The Director of City Development submitted a report which sought approval to the disposal, and the method of disposal, of the Engine House in order to kick-start regeneration efforts in Holbeck Urban Village (HUV).

Members welcomed the proposals detailed within the submitted report, and highlighted that some residential accommodation on the site would also be welcomed.

Following consideration of Appendix 1 to the submitted report, designated as exempt under Access to Information Procedure Rule 10.4(3), which was considered in private at the conclusion of the meeting, it was

RESOLVED –

- (a) That the Director of City Development progresses the disposal of the Engine House site for the selection of a preferred bidder through a procurement exercise, working in partnership with the HCA, as per the principles set out within paragraph 3.15 of the submitted report and in line with the indicative timescales outlined within paragraph 3.17.
- (b) That it be noted that the Engine House is held for planning purposes under the Town and Country Planning Act 1990, and that the legal implications, as set out in section 4.5 of the submitted report also be noted.
- (c) That delegated authority be provided to the Director of City Development, with the concurrence of the Deputy Chief Executive and Executive Member for Development and the Economy, in order to enter into a development agreement and grant agreement with the preferred bidder, for up to the maximum sum as stated within exempt Appendix 1 to the submitted report.
- (d) That it be noted that the Chief Asset Management and Regeneration Officer will be responsible for the implementation of the actions detailed above.

NEIGHBOURHOODS, PLANNING AND SUPPORT SERVICES

181 Leeds Core Strategy: Inspector's Main Modifications

The Director of City Development submitted a report providing an update on the progress made in respect of the Core Strategy, with particular reference to recent correspondence received from the Core Strategy Inspector. In addition, the report considered the proposed the next steps, in light of the correspondence received.

Members welcomed the endorsements which had been received from the Inspector on a range of issues. However, the Board was informed that the Inspector required one change in respect of the Council's proposal regarding a 'stepping up' of the housing requirement, and it was noted that further details on this matter were scheduled to be submitted to the Board in March.

The Board highlighted the importance for Leeds to establish a Core Strategy and discussed the ambitious nature of the 70,000 net dwelling target. In addition, the Board considered the role of the Council with regard to its relationships with the developer community.

With regard to the issue of the 5 year housing land supply, Members noted the challenges and complexities associated with this process, however the importance of a robust 5 year housing land supply was highlighted. Members also noted that experience on such matters would continue to be shared between other Local Authorities in respect of the housing supply process and it was highlighted that Leeds needed to work with Core Cities on such matters.

In conclusion, the Board paid tribute to those officers within City Development for the significant work which had been undertaken to date in progressing the Leeds Core Strategy to its current position.

RESOLVED – That the contents of the submitted report be noted, together with the intention that a further report will be submitted to the 5th March 2014 meeting of the Board.

CHILDREN'S SERVICES

182 Updated Statement of Purpose for the Private Fostering Service of Leeds City Council

The Director of Children's Services submitted a report presenting the updated Statement of Purpose for the Private Fostering Service of Leeds City Council for the purposes of approval.

RESOLVED – That the Statement of Purpose for the Private Fostering service for Leeds City Council be approved.

183 Design and Cost Report for Robin Hood Primary School - Basic Need Expansion Works

The Director of Children's Services submitted a report providing information on the proposed Basic Need expansion at Robin Hood Primary School in order to enable the admission limit to increase from 45 to 60 pupils. In addition, the report sought authority to incur capital expenditure of £1,109,841 to undertake the aforementioned works.

Members welcomed the proposals detailed within the report, with specific reference being made to the high accessibility levels which featured within the design.

RESOLVED –

- (a) That expenditure of £1,109,841 be authorised from capital scheme number 16585/ROB/000 and that approval be given in respect of 'authority to tender', in order to enable the construction of additional accommodation at Robin Hood Primary School.
- (b) That the programme dates, as identified in section 4.1.2 of the submitted report in relation to the implementation of this decision, be noted.
- (c) That it be noted that the officer responsible for the implementation of such matters is the Director of Children's Services.

184 Outcome of consultation on proposals to increase primary provision in Farsley

Further to Minute No. 54, 17th July 2013, the Director of Children's Services submitted a report providing details of a linked proposal brought forward to meet the local authority's duty to ensure sufficiency of school places. Specifically, the report sought permission to publish a statutory notice in relation to the expansion of Farsley Westroyd Infant School and Farsley Springbank Junior School.

A Member raised some specific concerns in respect of the proposals, highlighting the view that such matters needed to be addressed at the earliest opportunity.

RESOLVED –

- (a) That approval be given to the publication of a statutory notice to:
 - expand Farsley Westroyd Infant School from a capacity of 180 pupils to 210 pupils and raise the upper age limit from 7 to 11 with effect from September 2015; and
 - expand Farsley Springbank Junior School from a capacity of 240 pupils to 420 pupils and change the lower age limit from 7 to 4 with effect from September 2015.
- (b) That it be noted that the officer responsible for implementation of such matters is the Capacity, Planning and Sufficiency Lead.

(Under the provisions of Council Procedure Rule 16.5, Councillor A Carter required it to be recorded that he abstained from voting on the decisions referred to within this minute)

185 Design and Cost Report for Lane End Primary School Basic Need Project

The Director of Children's Services submitted a report providing information regarding the Basic Need scheme to construct the new Lane End Primary School. Specifically, the report sought authority to incur capital expenditure of £7,205,100 in order to undertake the works required to provide accommodation to support a new 2FE primary school with 26 place nursery and associated external facilities.

RESOLVED –

- (a) That expenditure of £7,205,100 be authorised from capital scheme number 16585/SLE/000 in order to enable the construction of the new Lane End Primary School.
- (b) That the programme dates identified within section 4.0 of the submitted report in relation to the implementation of the related decisions, be noted. It also be noted that the final delivery date for total completion of the scheme is September 2015.
- (c) That it be noted that the Director of Children's Services is responsible for implementation of such matters.

186 Annual Standards Report: Early Years Foundation Stage, Primary and Secondary Schools provision

The Director of Children's Services submitted a report summarising the achievement of learners at all Key Stages in 2013 and highlighting the good progress made in early years foundation stage and primary and secondary education in Leeds. In addition, the report also outlined the action taken by the Council to fulfill its responsibilities to support, monitor, challenge and intervene as necessary.

An updated version of Appendix 1 (Data Annex document) to the submitted report had been circulated to Board Members for their consideration.

As part of the introduction to the report, the Executive Member for Children's Services paid tribute to all of the young people and staff throughout Leeds who had contributed towards the excellent results which had been achieved in 2013.

In considering the 'Narrowing the Gap' initiative, and noting the major challenge which needed to be addressed in respect of the attainment gap between the lowest achievers and the average at the Early Years Foundation Stage, the Executive Member for Children's Services undertook that a report considering such issues and the actions being taken to address them would be submitted to a future meeting of the Board. Responding to a Member's enquiry, the Board was provided with clarification regarding Leeds'

Draft minutes to be approved at the meeting
to be held on Wednesday, 5th March, 2014

comparative performance in respect of attainment levels at Early Years Foundation Stage.

Members noted and welcomed the considerable success which had been achieved in improving the outcomes of children who were 'Looked After'. In addition, Members were advised of the actions which were being taken to ensure that schools were utilising the 'Pupil Premium' to the maximum effect.

The Board received details of the actions being taken within the field of Public Health to help provide young people with the best possible environment for learning. Furthermore, Members received an update on the business community's appetite to become further involved in initiatives to assist with young people's learning and skills development, and noted that work with the business community would continue on such matters.

RESOLVED –

- (a) That the Board endorse and support the following:-
- The progress that has been made at all key stages and the areas that need further improvement;
 - The future provision of support, challenge and intervention in Leeds to ensure that progress continues to be made;
 - The further development and changes of the Leeds Education Challenge programme in progressing the matter of securing improvement;
 - That the recommendations from the Scrutiny Board (Children and Families) review in respect of English and mathematics are implemented.
- (b) That a report regarding the challenge which existed in respect of the attainment gap between the lowest achievers and the average at the Early Years Foundation Stage, the actions which were currently being taken and further actions which could be taken to address such issues, be submitted to a future meeting of the Board.

187 Response to Changes in School Organisation Legislation

The Director of Children's Services submitted a report providing details of some changes made to legislation affecting School Organisation proposals which came into effect on 28th January 2014. In addition, the report sought permission to amend local practices relating to such changes.

Members considered both the positive and negative implications arising from the recent legislative changes.

RESOLVED – That the following changes be approved in respect of local practices:-

- Permission will no longer be sought for consultation on school organisation changes, where no statutory consultation is required, but permission will continue to be requested before publication of a statutory notice.

- Permission will be sought of Executive Board to approve any expansion of a school brought forward by a governing body that requires the local authority to provide capital funding.

LEISURE AND SKILLS

188 Rugby World Cup 2015

The Director of City Development submitted a report providing an update on the city's host status for the 2015 Rugby World Cup, and which sought approval to develop delivery plans which aimed to maximise the benefits for the city.

In presenting the report, the Executive Member for Leisure and Skills emphasised the exciting opportunities which being a host city for the Rugby World Cup 2015 presented for Leeds.

RESOLVED –

- (a) That it be noted that Leeds has been successful in becoming a host city for the Rugby World Cup 2015. The potential benefits that hosting the tournament will bring to the city, together with the requirements of the Council as a host local authority, also be noted.
- (b) That approval be given for the Chief Culture and Sport Officer to develop delivery plans for the city's hosting of the Rugby World Cup 2015 and approval also be given for the Chief Culture and Sport Officer to submit associated proposals, with the concurrence of the Executive Member for Leisure and Skills, to England Rugby 2015 by January 2015.

189 18-24 Young Talent: Head Start Programme in Leeds

The Director of City Development submitted a report which sought authority to spend up to £1,224,885 of external funding to deliver the 18-24 Young Talent: Head Start programme in Leeds.

The Board noted and welcomed the involvement of local businesses in the initiative. Responding to a Member's enquiry, officers undertook to provide the Member in question with further detail on the geographical spread of the companies involved in the initiative, the respective size of the companies and the fields in which they operated.

RESOLVED –

- (a) That approval be given to the expenditure of up to £1,224,885, which has been allocated to Leeds, on the activities as set out within the submitted report.
- (b) That the following be noted:-
 - the stages required to implement the decision, as outlined within paragraph 3 and Appendix 1 of the submitted report;
 - the proposed timescales for implementation, as outlined within paragraph 10.1 of the submitted report; and

Draft minutes to be approved at the meeting to be held on Wednesday, 5th March, 2014

- that the Head of Projects and Programmes will be responsible for the implementation of such matters.

DATE OF PUBLICATION: TUESDAY, 18TH FEBRUARY 2014

**LAST DATE FOR CALL IN
OF ELIGIBLE DECISIONS:** TUESDAY, 25TH FEBRUARY 2014 AT 5.00
P.M.

(Scrutiny Support will notify Directors of any items called in by 12.00noon on
Wednesday, 26th February 2014)

This page is intentionally left blank